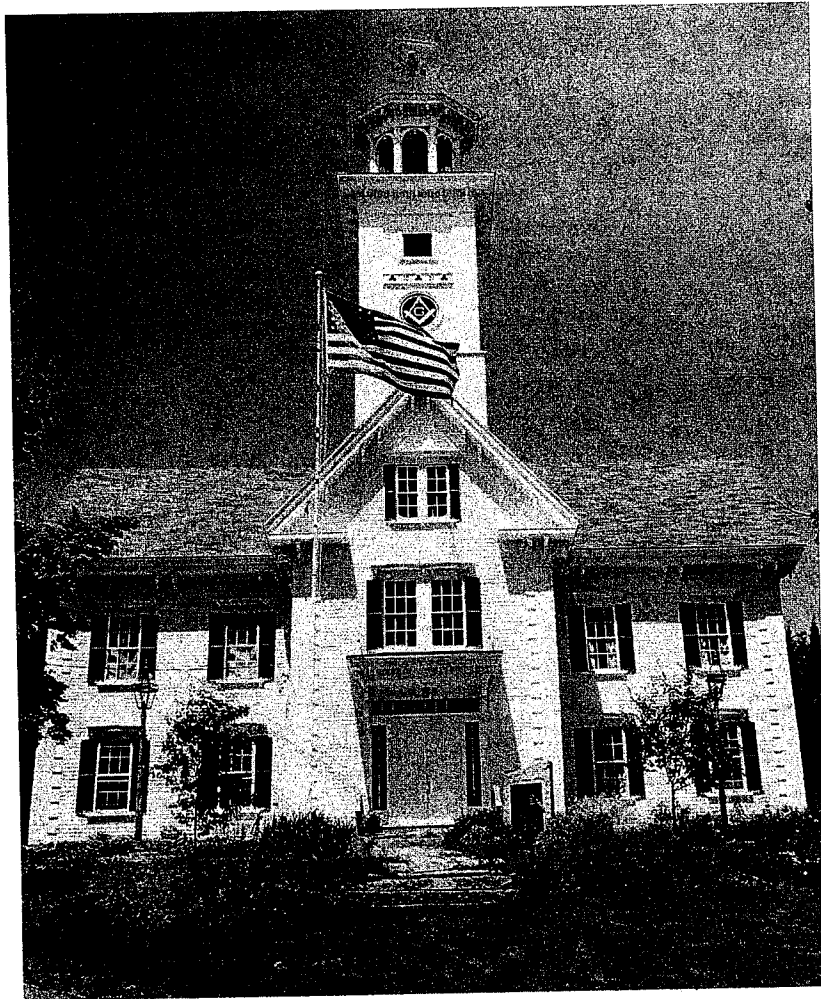


Town of Effingham New Hampshire



Annual Reports 2017

inside
cover
on left



Our 2017 Civic Recognition Awards winners

From left to right:

Emelyn Albert, Volunteer of the year

Karen Payne, Special Citizen of the year

Diane Park, Employee of the year

Michael Cahalane, Elected Official of the year

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EFFINGHAM TOWN MEETING RULES OF PROCEDURE

The Town Moderator will use the following general Rules of Procedure to conduct the Town Meeting, keeping in mind that voters at the Meeting always have the right to vote to change the rules. The Moderator will not follow Robert's Rules of Procedure, but will conduct the Meeting according to the following rules so that voters can express their opinions and so that the Meeting keeps moving forward. The goal is to avoid having the Meeting bog down in procedural technicalities and confusion.

1. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by a Point of Order.
2. The Moderator will take Articles in the order that they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
3. The Moderator will consider each Article as follows:
 - a. The Moderator will announce the Article number and the text of the Article.
 - b. The Moderator will recognize a member of the Board of Selectmen or Budget Committee, or the petitioner (for a petitioned article), to move the adoption of the Article.
 - c. If the motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the Article.
 - d. The Meeting will debate and then vote on the Article.
4. Everyone who speaks must use a microphone so they can be heard. If the voter is unable to reach the stand-up microphone, the voter should raise his/her hand and a hand-held microphone will be provided.
5. No one may speak unless he or she is recognized by the Moderator and has the floor.
 - a. Each speaker must provide his/her name.
 - b. Even if a voter does not have the floor, he/she may speak to raise a Point of Order, to challenge the Moderator's ruling, or to overrule the Moderator.
6. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. A voter may raise a Point of Order at any time;
 - b. If the voter has the floor, the voter may make a motion to:
 - i. Amend the pending motion;
 - ii. Call the Question
7. The Moderator will not accept negative motions, which are motions that require a "no" vote to vote in the affirmative, such as: "I move that we not adopt the budget."
8. Motions to Call the Question limit debate and require a 2/3 vote. If passed, the motion stops debate on a motion. However, the Moderator will recognize all voters who are standing at a microphone or holding a microphone and anyone seated at the Selectmen's or Budget Committee's table who has previously told the Moderator he/she wishes to speak. Also, the Moderator has the right to refuse to recognize a Motion to Call the Question if, in the Moderator's opinion, the voters have not yet had an adequate opportunity to discuss an issue.
9. Non-voters may not speak at the Meeting without the permission of the voters. However, the Moderator will allow non-resident town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
10. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.

11. Any person who behaves in a disorderly manner and, after notice from the Moderator, persists in such behavior, or shall in any way disturb the Meeting, or willfully violates any rule of proceeding may be removed from the Meeting. The Moderator may have a police officer, or any legal voter of the town, remove such person. (RSA 40:8)
 12. Speakers will address all questions and comments to the Moderator. The Moderator will choose who responds to the questions.
 13. With the exception of initial presentations on Articles, which the Moderator asks to be limited to 10 minutes, all speakers in debate will be limited to 3 minutes.
 14. Speakers will be recognized only once on an issue until everyone who wishes to speak on the issue has spoken.
 15. The Moderator will determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.
 16. Any 5 voters may require that a vote on any Article or question be by secret ballot. To do so:
 - a. All 5 voters must be present and identified, and
 - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
 17. Any vote on a bond issue of over \$100,000 by law must be voted on by secret ballot. (RSA 33:8).
 18. Motions to reconsider an Article may only be made immediately after the vote on the Article, and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of the Article:
 - a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of more than \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least 7 days after the original vote. The restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
 - b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, the Article cannot be reconsidered until a reconvened Meeting held at least 7 days after the date of the original vote.
- Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
19. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two instances:
 - a. To break a tie
 - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by 1 vote
 20. The Moderator will make every effort to recess the Meeting at an appropriate time so that voters may make donations to enjoy food and refreshments provided by the PTO.

Susan Slack
Effingham Town Moderator

The State of New Hampshire

Town Warrant

To the inhabitants of the Town of Effingham in the County of Carroll in said State, qualified to vote in Town affairs: Polls not to close before 7:00 P.M.

You are hereby notified to meet at the Effingham Elementary School, 6 Partridge Cove Road, in said Effingham on Tuesday, the 13th day of March 2018, next at 11 o'clock in the forenoon to act upon the following subject:

Article 1. To choose all necessary town officers for the year ensuing:

1 Selectman	3 year term
1 Town Clerk/Tax Collector	3 year term
1 Treasurer	3 year term
1 Trustee of the Library	3 year term
1 Trustee of the Library	1 year term
2 Budget Committee Member	3 year term
2 Planning Board Member	3 year term
1 Trustee of Trust Funds	3 year term
1 Moderator	2 year term
1 Zoning Board of Adjustment Member	3 year term
1 Supervisor of the Checklist	6 year term

Article 2. Are you in favor of the adoption of Amendment 2018-1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 302 Definitions to read:

Dwelling, Two-Family: *A building which contains two independent dwelling units, with separate entrances, separated entirely by a common wall (horizontal or vertical).*

Dwelling Unit: *A residential living unit for use by one household or family that provides independent living facilities including provisions for sleeping, eating, cooking and sanitation.*

Mean High Water Elevation: (change the word "level" to "elevation")

Public Water: *shall include all lakes, ponds, and artificial impoundments greater than 10 acres in size, all year-round flowing waters of fourth order or higher and all rivers and river segments designated as protected under RSA 483:4-B XVI.*

Temporary Storage Unit: *A manufactured storage container, storage pod, metal container, or steel tractor trailer box used for storage, or other storage unit designed for this purpose, not designed or used for human habitation and not self-propelled. A temporary storage unit shall be governed by the same setback requirements as structures.*

The Planning Board is in favor of this article.

Article 3. Are you in favor of the adoption of Amendment 2018-2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Correct Section 401 to read "mean high water *elevation*"? (This is a housekeeping item.)

The Planning Board is in favor of this article.

Article 4. Are you in favor of the adoption of Amendment 2018-3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Revise Section 402 Water Frontage lot requirements in line with

state statute to read, *No lot having frontage on Public Water shall be created with less than 150' of shoreland frontage. RSA 483-B:9, V(f)(2)?*

The Planning Board is in favor of this article.

Article 5. Are you in favor of the adoption of Amendment 2018-4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Renumber Section 402.1 to 607? (This is a housekeeping item.)

The Planning Board is in favor of this article.

Article 6. Are you in favor of the adoption of Amendment 2018-5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Revise Section 608 to be titled, *Shoreland Water Quality Protection*, with language consistent with current state statute RSA 483-B?

The Planning Board is in favor of this article.

Article 7. Are you in favor of the adoption of Amendment 2018-6 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add to Section 708: *No provision in this section shall apply to structures on campsites, nor may a campsite structure expand beyond the dimensional restrictions in Section 1008?*

The Planning Board is in favor of this article.

Article 8. Are you in favor of the adoption of Amendment 2018-7 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Article 8 for clarity of the building permit requirements, and consistency with state statute RSA 205-D?

The Planning Board is in favor of this article.

Article 9. Are you in favor of the adoption of Amendment 2018-8 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Revise Section 1008 (f) Campsites to clarify the requirement of building permits, prohibition of using campsites as principal or permanent residence, and criteria for measuring dimensions?

The Planning Board is in favor of this article.

Article 10. Are you in favor of the adoption of Amendment 2018-9 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 1013 Dwelling, Multi-Family, and Section 1016 Dwelling, Single Family, to be consistent with definitions?

The Planning Board is in favor of this article.

Article 11. Are you in favor of the adoption of Amendment 2018-10 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 1014 Dwelling, Single-Family to read, *Only one dwelling is allowed on a lot unless all the requirements are met for an Accessory Dwelling Unit per Article 23?*

The Planning Board is in favor of this article.

Article 12. Are you in favor of the adoption of Amendment 2018-11 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 1809 Chart to clarify descriptions that list lot and acreage requirements? (This is a housekeeping item.)

The Planning Board is in favor of this article.

Article 13. Are you in favor of the adoption of Amendment 2018-12 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Article 23 as per revised state statute RSA 674:72?

The Planning Board is in favor of this article.

Adjourn meeting as per vote. Meeting will reconvene at the Effingham Elementary School, 6 Partridge Cove Road, Effingham on Saturday, March 17, 2018 at 9 o'clock in the forenoon.

Article 14. To see if the town will vote to raise and appropriate the sum of \$2,780 to be added to the aquatic plant capital reserve fund previously established. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 15. To see if the town will vote to raise and appropriate the sum of \$20,000 to be added to the fire truck and fire truck equipment capital reserve fund previously established. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 16. To see if the town will vote to raise and appropriate the sum of \$10,869 to be added to the police cruiser and cruiser equipment capital reserve fund previously established. This sum to come from December 31, 2017 fund balance available for transfer on January 1, 2018. No amount to be raised from taxation. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 17. To see if the town will vote to raise and appropriate the sum of \$2,000 to be added to the transfer/recycling center capital reserve fund previously established. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 18. To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the bridge maintenance expendable trust fund previously established. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 19. To see if the town will vote to raise and appropriate the sum of \$2,000 to be added to the library equipment expendable trust fund previously established. This is a special warrant article. Majority vote required. The Budget Committee does not recommend this article. The Board of Selectmen does recommend this article.

Article 20. To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the municipal buildings maintenance expendable trust fund previously established. This is a special warrant article. Majority vote required. The Budget Committee does not recommend this article. The Board of Selectmen does recommend this article.

Article 21. To see if the Town will vote to raise and appropriate the sum of \$2,000 to be added to the police safety gear expendable trust fund previously established. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 22. To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the Town Hall maintenance expendable trust fund previously established. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 23. To see if the town will vote to raise and appropriate the sum of \$1,000 to be added to the fire truck and fire truck equipment capital reserve fund previously established. This sum to come from the December 31, 2017 fund balance available for transfer January 1, 2018. The \$1,000 represents funds received from the town of Parsonsfield for Fire Department mutual aid. No amount to be raised from taxation. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 24. To see if the town will vote to establish a Computer and Network Equipment expendable trust fund per RSA 31:19-a, for the purpose of purchasing, maintaining and repairing municipal computer and network related hardware or software and to raise and appropriate \$2,500 to put in the fund, this amount to come from general taxation; further to name the Board of Selectmen as agents to expend from said fund. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 25. To see if the town will vote to establish a Professional Contracted Services expendable trust fund per RSA 31:19-a, for the purpose of retaining professional services for consulting on municipal projects and to raise and appropriate \$5,000 to put in the fund, with this amount to come from general taxation; further to name the Board of Selectmen as agents to expend from said fund. This is a special warrant article. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 26. To see if the town will vote to establish an Unanticipated Event Infrastructural Repairs expendable trust fund per RSA 31:19-a, for the purpose of repair, modification and or replacement of town

roadways, bridges or municipal properties, damaged in unanticipated events and to raise and appropriate \$20,000 to put in the fund, with this amount to come from general taxation; further to name the Board of Selectmen as agents to expend from said fund. This is a special warrant article. Majority vote required. The Budget Committee does not recommend this article. The Board of Selectmen does recommend this article.

Article 27. To see if the town will vote to raise and appropriate the sum of \$210,000 for the purpose of reclamation and paving of a section of Green Mountain Road. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 28. To see if the town will vote to raise and appropriate the sum of \$13,000 for the purpose of purchasing a hydraulic battery operated rescue tool to be used by the Effingham Fire and Rescue Department. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 29. To see if the town will vote to raise and appropriate the sum of \$30,000 for the purpose of road reconstruction. Majority vote required. The Budget Committee does not recommend this article. The Board of Selectmen does recommend this article.

Article 30. To see if the town will vote to raise and appropriate the sum of \$20,000 for the purpose of removing trees and or limbs along the town's public roadways, which are considered an impairment to driving or a safety hazard. Majority vote required. The Budget Committee and the Board of Selectmen recommend this article.

Article 31. To see if the town will vote to raise and appropriate the sum of \$2,000 for the Family Resource Center at Children's Unlimited, Inc. This money will be used to provide health, well-being and self-sufficiency and positive parenting through support and education. This article is petitioned by Christine Sanborn and others. Majority vote required. The Budget Committee and the Board of Selectmen do not recommend this article.

Article 32. To see if the town will vote to raise and appropriate the sum of \$5,000 in support of White Horse Addiction Center in the fight against the opioid crisis/substance abuse in our area. This article is petitioned by Wendy Currie and others. Majority vote required. The Budget Committee and the Board of Selectmen do not recommend this article.

Article 33. To see if the town will vote to raise and appropriate to sum of \$100,000 for replacing the Granite Road bridge and to authorize the withdrawal of \$100,000 from the town owned bridges capital reserve fund created for that purpose. Further, the citizens of Effingham request that the Town of Effingham act with expediency and complete this process in 2018. This is a special warrant article. Petitioned by Lawrence Edwards and others. Majority vote required. The Budget Committee and the Board of Selectmen do not recommend this article.

Article 34. To see if the town will vote to raise and appropriate the Budget Committee's recommended sum of \$1,594,961 for the ensuing year for general operations.

		Selectmen recommend if different
Executive	\$111,600	\$114,600
Election & Registration	\$35,965	
Financial Administration	\$38,150	\$50,150
Assessing	\$31,930	
Legal	\$35,000	
Payroll Expenses	\$65,000	
Planning & Zoning	\$25,981	
Municipal Buildings	\$69,500	
Cemeteries	\$2,500	

Insurance	\$105,500	
Advertising & Dues	\$3,000	
Police Department	\$183,901	\$186,395
Ambulance	\$57,735	
Fire/Rescue Department	\$76,800	
Emergency Mngmt/Forest	\$6,510	
Highway & Streets	\$478,000	
Street Lighting	\$7,500	
Solid Waste Collection	\$61,650	
Solid Waste Disposal	\$89,000	
Solid Waste Clean Up	\$3,750	
Dog Officer	\$500	
Health and Other Agencies	\$14,216	
General Assistance	\$12,000	\$14,000
Meals on Wheels	\$4,500	
Parks & Recreation	\$10,000	
Library	\$59,072	
Patriotic Purposes	\$700	
Conservation Commission	\$4,000	
Town Forester	\$1,000	
Debt Service	\$1	
	\$1,594,961	\$1,614,455

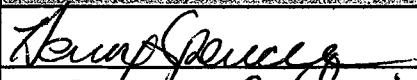
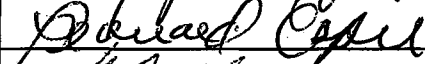

Article 35. Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Effingham, based on assessed value, for qualified taxpayers, to be as follows: For a person 65 years of age to 74 years, \$15,000, For a person 75 years of age up to 79 years, \$20,000, For a person 80 years of age or older, \$25,000. To qualify the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$20,000 or if married, a combined net income of less than \$29,000; and own net assets not in excess of \$35,000 if single, or own net assets not in excess of \$52,500 if married, excluding the value of the person's residence. Majority vote required.

Article 36. To see if the town will vote to accept the reports of its agents and auditors.

Article 37. To transact any other business that may legally come before said meeting.

Given under our hands, February 23, 2018.

We certify and attest that on or before February 26, 2018, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Municipal Office Building, and delivered the original to the Town Clerk.

Printed Name	Position	Signature
Henry Spencer	Selectman	
Leonard Espie	Selectman	
John Meisner	Selectman	



Proposed Budget

Effingham

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jim Morris	Budget Comm	
Leo Racine	" "	
Melisa Seamans	" "	
David Strauss	" "	
John MESSIER	SECRETARY	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	34	\$102,408	\$101,727	\$114,600	\$0	\$111,600	\$3,000
4140-4149	Election, Registration, and Vital Statistics	34	\$32,865	\$35,320	\$35,965	\$0	\$35,965	\$0
4150-4151	Financial Administration	34	\$51,935	\$51,935	\$50,150	\$0	\$38,150	\$12,000
4152	Revaluation of Property	34	\$31,805	\$24,287	\$31,930	\$0	\$31,930	\$0
4153	Legal Expense	34	\$45,000	\$40,465	\$35,000	\$0	\$35,000	\$0
4155-4159	Personnel Administration	34	\$57,500	\$58,866	\$65,000	\$0	\$65,000	\$0
4191-4193	Planning and Zoning	34	\$19,756	\$18,539	\$25,981	\$0	\$25,981	\$0
4194	General Government Buildings	34	\$67,000	\$64,218	\$69,500	\$0	\$69,500	\$0
4195	Cemeteries	34	\$2,500	\$2,548	\$2,500	\$0	\$2,500	\$0
4196	Insurance	34	\$105,500	\$103,422	\$105,500	\$0	\$105,500	\$0
4197	Advertising and Regional Association	34	\$3,000	\$3,914	\$3,000	\$0	\$3,000	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
	General Government Subtotal		\$519,269	\$505,241	\$539,126	\$0	\$524,126	\$15,000
Public Safety								
4210-4214	Police	34	\$179,159	\$168,847	\$186,395	\$0	\$183,901	\$2,494
4215-4219	Ambulance	34	\$56,578	\$56,600	\$57,735	\$0	\$57,735	\$0
4220-4229	Fire	34	\$76,800	\$69,827	\$76,800	\$0	\$76,800	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	34	\$6,010	\$3,450	\$6,510	\$0	\$6,510	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$318,547	\$298,724	\$327,440	\$0	\$324,946	\$2,494
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuuing FY (Recommended)	Selectmen's Appropriations Ensuuing FY (Not Recommended)	Budget Committee's Appropriations Ensuuing FY (Recommended)	Budget Committee's Appropriations Ensuuing FY (Not Recommended)
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	34	\$492,000	\$491,901	\$478,000	\$0	\$478,000	\$0
4313	Bridges		\$35,000	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	34	\$7,250	\$8,337	\$7,500	\$0	\$7,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal					\$500,238	\$485,500	\$0	\$485,500
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	34	\$56,989	\$53,326	\$61,650	\$0	\$61,650	\$0
4324	Solid Waste Disposal	34	\$90,000	\$76,732	\$89,000	\$0	\$89,000	\$0
4325	Solid Waste Cleanup	34	\$3,750	\$2,720	\$3,750	\$0	\$3,750	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal					\$150,739	\$154,400	\$0	\$154,400
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal					\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal					\$0	\$0	\$0	\$0



New Hampshire
 Department of
 Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	34	\$500	\$0	\$500	\$0	\$500	\$0
4415-4419	Health Agencies, Hospitals, and Other	34	\$15,358	\$15,358	\$14,216	\$0	\$14,216	\$0
	Health Subtotal		\$15,858	\$15,358	\$14,716	\$0	\$14,716	\$0
Welfare								
4441-4442	Administration and Direct Assistance	34	\$14,000	\$11,531	\$14,000	\$0	\$12,000	\$2,000
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	34	\$4,500	\$4,244	\$4,500	\$0	\$4,500	\$0
	Welfare Subtotal		\$18,500	\$15,775	\$18,500	\$0	\$16,500	\$2,000
Culture and Recreation								
4520-4529	Parks and Recreation	34	\$5,000	\$5,000	\$10,000	\$0	\$10,000	\$0
4550-4559	Library	34	\$58,193	\$56,867	\$59,072	\$0	\$59,072	\$0
4583	Patriotic Purposes	34	\$650	\$676	\$700	\$0	\$700	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$63,843	\$62,543	\$69,772	\$0	\$69,772	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	34	\$3,796	\$3,796	\$4,000	\$0	\$4,000	\$0
4619	Other Conservation	34	\$1,000	\$963	\$1,000	\$0	\$1,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$4,796	\$4,759	\$5,000	\$0	\$5,000	\$0



New Hampshire
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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	34	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$1	\$0	\$1	\$0	\$1	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$40,000	\$36,475	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$160,000	\$13,878	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$200,000	\$50,353	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations		\$1,825,803	\$1,585,769	\$1,614,455	\$0	\$1,594,961	\$19,494



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	33	\$0	\$0	\$0	\$100,000	\$0	\$100,000
			<i>Purpose: replace granite road bridge</i>					
4415-4419	Health Agencies, Hospitals, and Other	31	\$0	\$0	\$0	\$2,000	\$0	\$2,000
			<i>Purpose: fund children's unlimited</i>					
4415-4419	Health Agencies, Hospitals, and Other	32	\$0	\$0	\$0	\$5,000	\$0	\$5,000
			<i>Purpose: fund white horse addiction center</i>					
4915	To Capital Reserve Fund	14	\$0	\$0	\$2,780	\$0	\$2,780	\$0
			<i>Purpose: fund CRF</i>					
4915	To Capital Reserve Fund	15	\$0	\$0	\$20,000	\$0	\$20,000	\$0
			<i>Purpose: fund CRF</i>					
4915	To Capital Reserve Fund	16	\$0	\$0	\$10,869	\$0	\$10,869	\$0
			<i>Purpose: fund police cruiser crf from fund balance</i>					
4915	To Capital Reserve Fund	23	\$0	\$0	\$1,000	\$0	\$1,000	\$0
			<i>Purpose: fund balance to fire truck fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	17	\$0	\$0	\$2,000	\$0	\$2,000	\$0
			<i>Purpose: fund CRF</i>					
4916	To Expendable Trusts/Fiduciary Funds	18	\$0	\$0	\$5,000	\$0	\$5,000	\$0
			<i>Purpose: fund ETF</i>					
4916	To Expendable Trusts/Fiduciary Funds	19	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
			<i>Purpose: fund ETF</i>					
4916	To Expendable Trusts/Fiduciary Funds	20	\$0	\$0	\$10,000	\$0	\$0	\$10,000
			<i>Purpose: fund ETF</i>					
4916	To Expendable Trusts/Fiduciary Funds	21	\$0	\$0	\$2,000	\$0	\$2,000	\$0
			<i>Purpose: fund ETF</i>					
4916	To Expendable Trusts/Fiduciary Funds	22	\$0	\$0	\$5,000	\$0	\$5,000	\$0
			<i>Purpose: fund ETF</i>					



Special Warrant Articles

4916	To Expendable Trusts/Fiduciary Funds	24	\$0	\$2,500	\$0	\$2,500	\$0
			<i>Purpose: establish EFT computer equipment</i>				
4916	To Expendable Trusts/Fiduciary Funds	25	\$0	\$5,000	\$0	\$5,000	\$0
			<i>Purpose: establish ETF professional services</i>				
4916	To Expendable Trusts/Fiduciary Funds	26	\$0	\$20,000	\$0	\$20,000	\$0
			<i>Purpose: emergency infrastructure repairs</i>				
Total Proposed Special Articles			\$0	\$88,149	\$107,000	\$56,149	\$139,000



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Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY. (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4220-4229	Fire	28	\$0	\$0	\$13,000	\$0	\$13,000	\$0	
			<i>Purpose: purchase rescue tool</i>						
4312	Highways and Streets	30	\$0	\$0	\$20,000	\$0	\$20,000	\$0	
			<i>Purpose: tree and limb removal</i>						
4312	Highways and Streets	27	\$0	\$0	\$210,000	\$0	\$210,000	\$0	
			<i>Purpose: road paving</i>						
4312	Highways and Streets	29	\$0	\$0	\$30,000	\$0	\$0	\$30,000	
			<i>Purpose: road reconstruction</i>						
Total Proposed Individual Articles					\$0	\$0	\$273,000	\$0	\$30,000



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$440	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	34	\$18,532	\$20,000	\$20,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	34	\$93,982	\$90,000	\$90,000
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$112,954	\$110,000	\$110,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	34	\$11,390	\$11,000	\$11,000
3220	Motor Vehicle Permit Fees	34	\$273,865	\$250,000	\$250,000
3230	Building Permits	34	\$1,825	\$2,000	\$2,000
3290	Other Licenses, Permits, and Fees	34	\$4,649	\$4,500	\$4,500
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$291,729	\$267,500	\$267,500
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	34	\$75,929	\$70,000	\$70,000
3353	Highway Block Grant	34	\$80,961	\$80,000	\$80,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	34	\$1,808	\$1,800	\$1,800
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$158,698	\$151,800	\$151,800



**New Hampshire
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Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Charges for Services					
3401-3406	Income from Departments	34	\$22,979	\$15,000	\$15,000
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$22,979	\$15,000	\$15,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	34	\$62,986	\$20,000	\$20,000
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$62,986	\$20,000	\$20,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$36,475	\$0	\$0
3916	From Trust and Fiduciary Funds		\$2,780	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$39,255	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	23, 16	\$1,000	\$11,869	\$11,869
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$1,000	\$11,869	\$11,869
	Total Estimated Revenues and Credits		\$689,601	\$576,169	\$576,169



Budget Summary

Item	Prior Year	Selectmen's Ensuig FY (Recommended)	Budget Committee's Ensuig FY (Recommended)
Operating Budget Appropriations	\$1,525,123	\$1,614,455	\$1,594,961
Special Warrant Articles	\$328,250	\$88,149	\$56,149
Individual Warrant Articles	\$40,680	\$273,000	\$243,000
Total Appropriations	\$1,894,053	\$1,975,604	\$1,894,110
Less Amount of Estimated Revenues & Credits	\$577,250	\$576,169	\$576,169
Estimated Amount of Taxes to be Raised	\$1,316,803	\$1,399,435	\$1,317,941



Supplemental Schedule

1. Total Recommended by Budget Committee	\$1,894,110
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,894,110
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$189,411
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$2,083,521



Effingham
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor	
Chad Roberge (Avitar)	

Municipal Officials		
Name	Position	Signature
Henry Spencer	Chair	<i>Henry Spencer</i>
Leonard Espie	Selectman	<i>Leonard Espie</i>
John Meisner	Selectman	<i>John Meisner</i>

Preparer		
Name	Phone	Email
Cheryle A. Feirick	603-539-7770	adminasst@effinghamnh.net
<i>Cheryle A. Feirick</i>		
Preparer's Signature		



New Hampshire
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Land Value Only	Acres	Valuation
1A Current Use RSA 79-A	12,803.43	\$921,009
1B Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C Discretionary Easements RSA 79-C	0.00	\$0
1D Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F Residential Land	6,998.85	\$55,980,400
1G Commercial/Industrial Land	418.47	\$3,782,700
1H Total of Taxable Land	20,220.75	\$60,684,109
1I Tax Exempt and Non-Taxable Land	4,049.99	\$4,873,000

Buildings Value Only	Structures	Valuation
2A Residential		\$86,689,643
2B Manufactured Housing RSA 674:31		\$4,403,500
2C Commercial/Industrial		\$12,736,900
2D Discretionary Preservation Easements RSA 79-D	0	\$0
2E Taxation of Farm Structures RSA 79-F	0	\$0
2F Total of Taxable Buildings		\$103,830,043
2G Tax Exempt and Non-Taxable Buildings		\$4,019,557

Utilities & Timber	Valuation
3A Utilities	\$6,083,900
3B Other Utilities	\$0
4 Mature Wood and Timber RSA 79:5	\$0
5 Valuation before Exemption	\$170,598,052

Exemptions	Total Granted	Valuation
6 Certain Disabled Veterans RSA 72:36-a	0	\$0
7 Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10 Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
10 Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
11 Modified Assessed Value of All Properties		\$170,598,052

Optional Exemptions	Amount Per	Total Granted	Valuation
12 Blind Exemption RSA 72:37	\$0	0	\$0
13 Elderly Exemption RSA 72:39-a,b		4	\$90,000
14 Deaf Exemption RSA 72:38-b	\$0	0	\$0
15 Disabled Exemption RSA 72:37-b	\$0	0	\$0
16 Wood Heating Energy Systems Exemption RSA 72:70		4	\$7,000
17 Solar Energy Systems Exemption RSA 72:62		1	\$17,850
18 Wind Powered Energy Systems Exemption RSA 72:66		1	\$5,000
19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0	\$0
20 Total Dollar Amount of Exemptions			\$119,850
21 Net Valuation			\$170,478,202
22 Less Utilities			\$6,083,900
23 Net Valuation without Utilities			\$164,394,302



Utility Value Appraiser

Avitar

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$271,400
PSNH DBA EVERSOURCE ENERGY	\$5,812,500
	\$6,083,900



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	70	\$34,750
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	4	\$8,000
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		74	\$42,750

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$0
Married	\$0

Disabled Asset Limits	
Single	\$0
Married	\$0

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	1

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	0	\$15,000	\$0	\$0
75-79	2	\$20,000	\$40,000	\$40,000
80+	2	\$25,000	\$50,000	\$50,000
	4		\$90,000	\$90,000

Income Limits	
Single	\$18,000
Married	\$27,000

Asset Limits	
Single	\$35,000
Married	\$52,500

Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

Adopted? No

Number of Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

Adopted? No

Number of Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

Adopted? No

Number of Properties:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	346.80	\$118,855
Forest Land	8,792.75	\$657,062
Forest Land with Documented Stewardship	2,437.72	\$119,550
Unproductive Land	420.36	\$8,056
Wet Land	805.80	\$17,486
	12,803.43	\$921,009

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	7,366.78
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	1.66
Total Number of Owners in Current Use	Owners:	145
Total Number of Parcels in Current Use	Parcels:	273

Land Use Change Tax

Gross Monies Received for Calendar Year		\$13,500
Conservation Allocation	Percentage: 50.00%	Dollar Amount: \$6,750
Monies to Conservation Fund		\$6,750
Monies to General Fund		\$6,750

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F					
Number Granted	Structures	Acres	Land Valuation	Structure Valuation	
0	0	0.00	\$0	\$0	

Discretionary Preservation Easements RSA 79-D					
Owners	Structures	Acres	Land Valuation	Structure Valuation	
0	0	0.00	\$0	\$0	

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$1,800.00	3,138.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Town of Effingham
Annual Town Meeting Minutes
March 21, 2017

The following are the results from the Town Election, which was held on Tuesday, March 14, 2017. The checklist listed 1083 registered voters. 285 ballots were cast, including 87 absentee ballots.

Article 1.

Selectman, 3 year term	John Meisner	154
	Lawrence Edwards	128
Trustee of Trust Funds, 3 yr term	Karen Payne	231
Trustee of Library, 3 yr term	Maureen Spencer	185
	Dennis Vienneau	181
	Avril Belisle	63
Planning Board, 2-3 yr terms	Theresa Swanick	188
	Michael Cahalane	140
	Avril Belisle	65
Budget Committee, 2-3 yr terms	Leo Racine	162
	Jory Augenti	169
	Michael Cahalane	101
Zoning Board of Adjustment, 2-3 yr terms	Tim White	199
	Jory Augenti	181
Zoning Board of Adjustment, 2 yr term	David Strauss	214

Article 2. Are you in favor of the adoption of Amendment 2017-1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To include Article 23 Accessory Dwelling Units, which complies with RSA 674:71-73 mandated by the State of New Hampshire that all towns shall allow Accessory Dwelling Units? Yes 214 No 50

Article 3. Are you in favor of the adoption of Amendment 2017-2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add the following to Section 302 Definitions of the Zoning Ordinance?

Accessory Dwelling Unit, Attached/Interior: A residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking and sanitation on the same parcel of land as the principal dwelling unit it accompanies. RSA 674:71.

Accessory Dwelling Unit, Detached: An Accessory Dwelling Unit that is detached from a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

Footprint: The area of a building or structure to be measured by the exterior dimensions of the structure including concrete slabs, chimneys, steps, attached or detached decks, carports, balconies, roofs or overhangs that extend more than 2 feet. Yes 193 No 74

Article 4. Are you in favor of the adoption of Amendment 2017-3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Revise Article 10 and Table 1 to include Accessory Dwelling Units, Attached/Interior and Accessory Dwelling Units, Detached, and renumber the subsequent conditions of permitted uses?
This is a housekeeping item. Yes 203 No 55

Article 5. Are you in favor of the adoption of Amendment 2017-4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Article 10 Section 1016 to read:

Section 1016 Home Occupation

- (a) Lot is primarily residential
- (b) Structure must be kept primarily residential
- (c) No employees other than persons living in the home
- (d) Restricted public access
- (e) No noxious use as defined in Section 902 of the Zoning Ordinance
- (f) Does not involve construction of new structure or expansion of existing structure
- (g) Is not dangerous or hazardous to public safety
- (h) Has received Special Exception, if located in the Province Lake District

Yes 195 No 68

Article 6. Are you in favor of the adoption of Amendment 2017-5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Remove the requirement from Article 10 Section 1028 that a restaurant must be located in an existing building?
Yes 183 No 83

At 7:00 pm, The Moderator announced that the polls were closed. Ballot clerks and counters were: Theresa Swanick, Thomas Hart, Erik Jones, David Strauss, Jim Morris, Carol Pfister and Cheryle Feirick. When we were finished counting, Moderator Slack called for a recess and announced that the meeting would reconvene on Saturday, March 18, at 9:00 am.

The town meeting was called to order at 9:04 am on Saturday, March 18. Moderator Susan Slack went over the Rules of Procedure. She also explained her decision to proceed with voting on Tuesday, March 14, 2017 despite the snow storm. She explained the difficulty in letting people know ahead of time if voting had to be cancelled and did not want anyone to miss out on voting should they not receive the notice.

Article 7. To see if the town will vote to adopt the Effingham Procurement Policy as presented by the Board of Selectman. This requires a majority vote.

The article was moved and seconded. A motion was made and seconded to amend the wording on Page 2, #3, last sentence in the paragraph, instead of twenty-one(21days), replaced with *thirty(30) days.* Amendment passed.

A motion was made and seconded to amend the wording on page 4, #10, h and i, to add the words: *accept that* before each sentence. Amendment passed.

A motion was made and seconded to amend the wording on page 5, after the words *all future purchases*, add:*within that contract* and after the words *bid/proposal process*, add:*or after a 5 year period whichever is sooner.* Amendment passed.

Attached is an addendum of The Procurement Ordinance as amended.

A motion was made and seconded to move Article 16 prior to Article 8. Motion passed. In keeping with the order of the Warrant, Article 16 results will be placed after Article 15.

A motion was made and seconded to restrict reconsideration of Articles 7 and 16. Motion passed.

Article 8. To see if the town will vote to change the purpose of the Police Cruiser Capital Reserve Fund previously established to the Police Cruiser and Police Cruiser Equipment Capital Reserve Fund. The purpose of this fund will be to purchase, refurbish or equip police cruisers. This is a special warrant article. This requires a 2/3 vote. Budget Committee and Selectmen recommend this appropriation.

The Article was moved and seconded. A hand count was taken. Motion passed with 93 to 0.

Article 9. To see if the town will vote to change the purpose of the Fire Truck Capital Reserve Fund previously established to the Fire Truck and Fire Truck Equipment Capital Reserve Fund. The purpose of this fund will be to purchase, refurbish or equip fire trucks. This is a special warrant article. This requires a 2/3 vote. Budget Committee and Selectmen recommend this appropriation.

The Article was moved and seconded. A hand count was taken. Motion passed with 95 to 0.

Article 10. To see if the town will vote to raise and appropriate the sum of \$40,000 for the purchase of a police cruiser and police cruiser equipment. Further, to authorize the withdrawal of \$40,000 from the Police Cruiser and Police Cruiser Equipment Capital Reserve Fund created for that purpose. This is a special warrant article. This requires a majority vote.

The Budget Committee and Selectmen recommend this appropriation.

The Article was moved and seconded and passed as read.

Article 11. To see if the town will vote to raise and appropriate the sum of \$25,000 for the purpose of road reconstruction. This special article is a special warrant article. This requires a majority vote.

The Budget Committee and Selectmen recommend this appropriation.

The Article was moved and seconded and passed as read.

Article 12. To see if the town will vote to establish a Fire Department Equipment Expendable Trust Fund per RSA 31:19-a, for the purpose of purchasing or refurbishing fire department equipment and to raise and appropriate \$9,000 to put in the fund, further to name the Selectmen as agents to expend from said fund. This is a special warrant article. This requires a majority vote.

The Budget Committee and Selectmen recommend this appropriation.

The Article was moved and seconded and passed as read.

A motion was made and seconded to restrict reconsideration of Articles 8-12. Motion passed.

Article 13. To see if the Town will vote to raise and appropriate the sum of \$36,250.00 for payments to the following Capital Reserve Accounts previously established:

Invasive Aquatic Plant CRF	\$4,250	\$10,836.54
Fire Truck & Truck Equip. CRF	\$20,000	\$33,730.84
PD Cruiser & Cruiser Equip CRF	\$10,000	\$60,282.82
Transfer Sta/Recycling Ctr CRF	\$2,000	\$14,252.75

This is a special warrant article. This requires a majority vote.

The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 14. To see if the Town will vote to raise and appropriate the sum of \$17,000.00 for payments to the following Trust Fund Accounts previously established:

Police Safety Gear Exp TF	\$2,000.00	\$4,799.75
Municipal Buildings Exp TF	\$10,000.00	\$34,371.92
Town Hall Restoration TF	\$5,000.00	\$45,206.03

This is a special warrant article. This requires a majority vote.
The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 15. To see if the town will vote to raise and appropriate the sum of \$1,000 to be added to the Fire Truck and Fire Truck Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (which represents money received from the Town of Parsonsfield for Fire Department Mutual Aid). No amount to be raised from taxation. This is a special warrant article. This requires a majority vote.
The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 16. To see if the town will vote to raise and appropriate the sum of \$160,000 to replace the bridge on Snow Road. This is a special warrant article. This requires a majority vote.
The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded. Moderator Slack introduced David Eckman of Eckman Engineering who spoke about Snow Rd bridge and answered questions. Motion passed.

Article 17. To see if the town will vote to raise and appropriate the sum of \$6,000 for phase one of a project to purchase and install equipment to provide fire protection at the Town Hall/Library and to authorize the withdrawal of \$6,000 from the Town Hall Repair and Restoration Trust Fund created for that purpose. This is a special warrant article. This requires a majority vote.
The Budget Committee does not recommend this appropriation.
The Selectmen do recommend this appropriation.

The Article was moved and seconded. Selectman Leonard Espie asked that this be indefinitely postponed. Motion passed to be indefinitely postponed.

Article 18. To see if the town will vote to raise and appropriate the sum of \$35,000 for a maintenance/restoration project for the Elm Street Bridge. This is a special warrant article. This requires a majority vote.
The Budget Committee and Selectmen recommend this appropriation.

The Article was moved, seconded and passed as read.

A motion was made and seconded to restrict reconsideration of Articles 13, 14, 15, 17, 18. Motion passed.

Article 19. To see if the town will vote to raise and appropriate the sum of \$15,000 for paved road resurfacing and repair. This requires a majority vote.
The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 20. To see if the town will vote to raise and appropriate the sum of \$25,680 to contract the services of Avitar Associates of New England, Inc. for the year 2017. This sum represents payment for the second year of a five-year level funded contract that provides for a full update of property values to market rate in 2020 as required by RSA 75:8-a, as well as general assessing services throughout each of the five years and field data verification of information appearing on property tax cards. This requires a majority vote.
The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 21. To see if the town will vote to establish a Bridge Maintenance Expendable Trust Fund per RSA 31:19-a, for the purpose of maintaining town owned bridges and to raise and appropriate \$5,000 to put in the fund, further to name the Selectmen as agents to expend from said fund. This is a special warrant article. This requires a majority vote.
The Budget Committee and the Selectmen recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 22. To see if the town will vote to raise and appropriate the sum of \$1,525,123 for the ensuing year for general operations. This requires a majority vote.

Executive	102,408
Election & Registration	32,865
Financial Administration	51,935
Assessing	6,125
Legal	45,000
Payroll Expenses	57,500
Planning & Zoning	19,756
Municipal Buildings	67,000
Cemeteries	2,500
Insurance Fees	105,500
Advertising & Regional Dues	3,000
Police	179,159
Fire/Rescue Department	133,378
Emergency/Forest/911	6,010

Highways & Streets	452,000
Street Lighting	7,250
Solid Waste Collection	56,989
Solid Waste Disposal	90,000
Solid Waste Clean Up	3,750
Dog Officer Expenses	500
Health Agencies & Hospitals	15,358
General Assistance	14,000
Meals on Wheels	4,500
Parks & Recreation	5,000
Library	58,193
Patriotic Purposes	650
Conservation Commission	3,796
Town Forester	1,000
Debt Service	1

The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and passed as read.

Article 23. To see if the Town of Effingham will vote to remove the Selectmen as agents to expend from the Town Owned Bridges Capital Reserve Fund, previously established in accordance with RSA 35:1 and direct that future expenditures from this fund will be made by the legislative body? This is a special warrant article. This requires a majority vote. This article is petitioned by Michael Cahalane and others.

The Article was moved, seconded and failed as read.

Article 24. To see if the Town of Effingham will vote to establish a Capital Reserve Fund, in accordance with RSA 35:1 for the purpose of constructing and/or reconstructing the “Snow Road bridge” and to raise and appropriate the sum of \$1,000 toward this purpose? This is a special warrant article. This requires a majority vote. This article is petitioned by Michael Cahalane and others.

The Selectmen and the Budget Committee recommend this appropriation.

The Article was moved, seconded and asked to be indefinitely postponed. Motion passed to be indefinitely postponed.

Article 25. To see if the Town will vote to change the advertising requirements for special projects, passed by the Town at the 1995 Town meeting, Article #24 and amended at the 2014 Town meeting Article #21 to read as follows. To require advertising for special projects, costing fifteen thousand (\$15,000) dollars or more, in at least two (2) internet publications as well as one (1) State wide and one (1) local newspaper for request for proposals/bids. Requiring no less than thirty (30) days from the original advertised date in all publications, prior to closing the competitive RFP/bidding process.

This is considered a “binding requirement” per vote of the legislative body and is to be included in any purchasing ordinance and/or purchasing policy adopted by the Town of Effingham.

This is a special warrant article. This requires a majority vote. This article is petitioned by Michael Cahalane and others.

The Article was moved, seconded and asked to be indefinitely postponed. Motion passed to be indefinitely postponed.

Article 26. To see if the Town will vote to accept the reports of its agents and auditors.

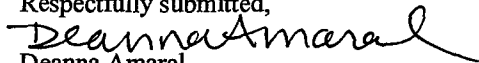
The article was moved, seconded and passed as read.

A motion was made and seconded to restrict reconsideration of Articles 19-25. Motion passed.

Article 27. To transact any other business that may legally come before said meeting.

Meeting adjourned at 12:46 PM.

Respectfully submitted,


Deanna Amaral,
Town of Effingham
Town Clerk

Town of Effingham Procurement Ordinance

SECTION I. – PURPOSE

The purpose of this Procurement Ordinance is to obtain goods and services for the Town of Effingham at the lowest possible price consistent with the quality needed; to exercise financial control over purchases and to clearly define authority for the purchasing function. Also, to allow fair and equal opportunity among qualified suppliers and to provide for increased public confidence and transparency in the procedures followed in public purchasing/procurement. This ordinance is adopted in accordance with NH RSA 31:39 as it relates to the management of the Town's prudential affairs and their authority over expenditures.

SECTION II – COMPETITIVE BIDDING

Subject to the exceptions set forth below, all single or combined annual purchases of goods or services exceeding \$15,000, authorized by the Board of Selectmen and/or Town Meeting, shall be subject to the public procurement process detailed in this Ordinance.

1) **REQUEST FOR PROPOSALS:** Certain professional services, such as architectural and engineering services, construction, auditing, and legal services, among others, are more appropriately solicited through a Request for Proposals (RFP). This is due to the need to consider factors other than price, such as professional qualifications, previous experience in related projects, and review of support staff background.

When soliciting for RFP's the specifications must contain, at a minimum, the following information: scope of services to be performed; timing requirements; evaluation criteria; minimum qualifications of professional experience, and any security bonding which will be required. It must also contain information required by section 4: "Request for proposals RFP Specifications".

The Town shall solicit proposals from at least three (3) vendors/contractors (when available) able to provide the needed professional service. Selection should be made by utilizing the following criteria: proposal review; interview of individual(s); reference checks, including site visits if applicable; and price.

2) **BID SPECIFICATIONS:** The Department Head shall prepare specifications for bid items, and shall submit the final specifications to the Town Administrator for approval by the Board of Selectmen prior to solicitation. As a part of the specifications, the Department Head should always include the following minimum items or requirements:

- a) Bid name. Bid Submittal Deadline;
- b) Bidders must clearly identify the product or service on which they are bidding on all envelopes submitted.
- c) Bidders shall provide samples with the bid when applicable. All samples will be returned to the vendors after the bid process is complete.
- d) The terms of the contract, including effective dates, extension terms, termination clauses, and other applicable terminology.
- e) The party responsible for the freight and insurance charges (if applicable), as well as how damaged goods will be returned and the extent of guarantees.
- f) Where applicable, performance bonds will be required and shall always be required, as specified by RSA 447:16, for construction projects with a value greater than \$25,000.

- g) A statement, which reserves the Town's right to reject any and all bids, negotiate any contracts and waive any informalities in the bid process.
- h) A statement of how the prospective contractor will be considered a responsible bidder for the purposes of this ordinance.
- i) A statement, which reserves the Town's right to consider substitution of equivalent items and under what conditions. The specifications shall include a statement, which requires the bidder to submit documentation for all substitutions and exceptions.
- j) Where applicable, the Town will hold a bidders conference or site walk to acquaint the bidders with the project or service, and to address any special concerns, questions or request for exceptions that may arise.
- k) Minimum quantity and quality requirements. These requirements should be specific enough to ensure the desired level of quality, but also must be flexible enough to elicit multiple bids.
- l) The following non-collusion clause shall be part of every bid specification package. A bidder must sign this statement in order for the bid to be formally accepted by the Board of Selectmen.

"The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity."

(Name of person signing bid)

(Date)

(Company)

3) **PUBLIC NOTICE:** The Town shall give notice of all bids/proposals using as many resources as possible. This will include, but will not be limited to, an advertisement in at least one newspaper of general circulation in the Town of Effingham, one newspaper of statewide circulation, postings in at least 2 public places (one of which must be the Municipal Office Building), the Town's website, and when such notices are permitted the NHMA website. Also, when available, notices will be posted on industry related websites and publications. All solicitation notices must remain posted for a period of not less than thirty (30 days) prior to the designated date for opening of the bid/proposal.

Notification of the Requests for Proposals or Bids may also be made as follows:

- a) Letter/email solicitation mailed directly to qualified known providers;
 - b) Individuals and firms interested in being informed of applicable competitive purchasing/contracting opportunities may contact the Town Administrator and be placed on file.
- 4) **REQUEST FOR PROPOSALS (RFP) SPECIFICATIONS:** The RFP shall include the following information:
- a) Time, date and manner in which the RFP must be delivered;
 - b) address the RFP is to be delivered;
 - c) date which the Board of Selectmen or designee will formally accept the proposals;
 - d) a general description of the goods or service being solicited;

- e) any and all contractual terms and conditions applicable to the purchase/service;
- f) indicate where, when and how the RFP specifications may be obtained;
- g) indicate where and when RFP will be opened, and by whom;
- j) reserves the Town's right to reject any and all proposals, or to waive proposal requirements.

5) **AVAILABILITY OF SPECIFICATIONS:** The Town Administrator shall distribute copies of the specifications to those firms/vendors as listed if any, and/or firms who may request a copy. The Town reserves the right to charge for copies according to size and complexity (i.e. construction drawings, etc.)

6) **STANDARD PROCEDURE FOR SUBMISSION OF BIDS OR PROPOSALS:** The Selectmen's office staff shall receive all bids/proposals submitted up to the time specified in the Public Notice. All bids/proposals must be submitted in sealed envelopes, addressed to the Town of Effingham in care of the Board of Selectmen, and plainly marked with the name of the bid or proposal goods/ services/project name. All bids/proposals will be dated and time stamped by the Selectmen's Office. Any late submissions will be rejected. A bidder may correct, modify, or withdraw a bid by written notice received in the Selectmen's office before the time and date set for opening the bids/proposals. Submissions must be completed in accordance with the solicitation. Any other terms and conditions contained in the documentation submitted must not conflict with those in the solicitation. If a bidder chooses to use its own form or a letter to submit a bid, the bid will be considered only if the bidder explicitly, in written form, accepts all the terms and conditions of the invitation and acknowledges that the award of the bid/proposal would result in a binding contract under the terms and conditions of the solicitation.

7) **BID OPENING:** The Board of Selectmen or assigned designee will open all bids at the time and date specified in the public notice/solicitation. The public opening and reading of each bid shall be at the time specified and shall include at least the following:

- a) Name and address of firm/individual/vendor submitting proposal/bid;
- b) For lump sum contracts, the lump sum base price and the price for each alternative;
- c) For unit price contracts, the unit price for each item and the total, if stated; and
- d) The nature and the amount of security furnished with the bid, if required by the specifications.

The names and quoted pricing for all submissions shall be listed in the recorded minutes of the next available Selectmen's meeting, and made available for public inspection. The Board of Selectmen may authorize a designee to open the bids. The Town Administrator shall notify all bidders of any changes in the time and/or date of the opening of the bids/proposals.

8) **BID CORRECTIONS:** After the bid opening, the bidder may not amend, correct, modify, or change documentation in any fashion, which would be contradictory to the interests of the Town of Effingham, or fair competition. The Selectmen or their designee may waive minor informalities, or allow the bidder to make corrections, as long as the intent of the bid/proposal is not disturbed.

9) **STANDARD PROCEDURE FOR AWARD:** The Department Head, in consultation with the Selectmen and others as needed, shall review bids which comply with the given specifications. The Board of Selectmen reserves the right, at its sole discretion, to reject any and all bids, wholly or in part and to waive any minor informalities or any irregularities therein. The Board of Selectmen may formally vote to accept any bid or

proposal, even though it may not be the lowest offered, and may call for another round of bidding, if necessary.

The Town Administrator shall, in accordance with the vote of the Selectmen, be responsible for preparing a notice/letter of bid award which will be provided the successful contractor/vendor as well as all other parties who submitted bids/proposals. The minutes of the meeting at which the selection is made shall indicate the contractor/vendor awarded and the factors upon which the selection was made.

10) **CONTRACTOR QUALIFICATIONS:** To be determined responsible, a prospective contractor must:

- a) have adequate financial resources and insurance requirements to meet the specifications of the contract, or the ability to obtain them;
- b) be able to comply with the required delivery or performance schedules;
- c) have a satisfactory performance record;
- d) have a proven record of integrity and business ethics;
- e) have the necessary organization, experience, technical skills, and support staff;
- f) have the necessary production, construction, and repair equipment and parts required to fulfill the contract requirements;
- g) provide at least three professional references for similar goods or services and contact information for same;
- h) accept that the nature and size of the vendor/contractor will be considered in the overall evaluation;
- i) accept that any other factors that the Board of Selectmen determines are relevant and appropriate in connection with a given project or service.

SECTION III: MISCELLANEOUS PROVISIONS

1) **SOLE SOURCE PROPOSALS/BIDS:** The Town of Effingham will not entertain the solicitation of a single source vendor for supplies and/or services. The Town will consider a vendor if they are the only submission, provided that the procedural steps required by this ordinance has been followed and documented by the Town's soliciting authority. If specification changes are made prior to the close of the Bidding/RFP process, the specifications shall be amended and notice shall be sent to any vendor/contractor who already submitted a bid/proposal, and a new bid process shall be initiated.

2) **EMERGENCY PURCHASES:** In case of an emergency, the Board of Selectmen may award contracts and make purchases for the purpose of meeting a public emergency without complying with the bid process. A Department Head may make an emergency purchase only if the normal operations of the Department are in jeopardy and the Board of Selectmen have been notified. This shall generally mean or relate to emergency repairs to equipment or facilities which must be kept operating to protect the health and/or safety of persons, or property. Even in emergencies, however, an attempt shall be made to get at least three (3) quotes by telephone, e-mail or fax. In addition, the emergency expenditure shall be limited to the purchase of those goods or services needed to prevent the immediate harm. Any additional goods or services required to remedy the situation or prevent future harm shall be subject to the rules of the Ordinance. For purposes of this paragraph only, the Board of Selectmen only may waive the competitive procurement provisions of these Policies. This waiver shall only be considered

when there exists a special emergency involving the health and safety of the people or their property.

3) **BLANKET/RECURRING PURCHASES:** If a newly proposed purchase/service is anticipated to exceed \$15,000 during any fiscal year, the process called for in the Ordinance shall be initiated and shall specify the recurring nature of the purchase/service. Once a bid has been accepted, all future purchases within that contract may be made from that vendor/contractor without necessity of additional bidding, until such time as the Board of Selectmen vote to initiate a new bid/proposal process or after a five year period whichever is sooner. Examples of this situation would include the Town's use of contracted assessing services, auditing services, solid waste disposal, and insurance coverage.

4) **EXCEPTIONS:** Certain provisions of this Ordinance may also be waived by the Board of Selectmen under the following circumstances:

- a) Whenever New Hampshire State bid pricing is available for the product or service. Other State bid lists may also be consulted;
- b) There is lack of adequate time to secure the necessary quotes or pricing information (see emergency purchases above);
- c) There is an acceptable vendor on file with a proven history who has provided the lowest price quoted or bid, for a similar product or service;
- d) Police special investigative costs where disclosure may jeopardize an investigation;
- e) Maintenance contracts with manufacturers of equipment or software purchased;
- f) Where the Town decides to contract with non-profit organizations for health, welfare, social or recreational services to the Town.

5) **CONFLICTS OF INTEREST:** Under no circumstances may any Town official, employee, Town committee member or Town board member use a Town of Effingham account membership, account vendor number, purchase order number or any other method of making a purchase for personal use under the name of the Town of Effingham. Reimbursement arrangements are not allowed under this policy.

It shall be unethical for any Town official or employee involved in making procurement decisions to have personal investments, either directly or indirectly, in any business entity that will create a substantial conflict between their private interests and their public duties.

It shall be unethical for any person to offer, give, or agree to give any Town of Effingham official or employee, or for any Town of Effingham official or employee to solicit, demand, accept, or agree to accept from any vendor or business, a gift or gratuity in any amount in connection with any decision, approval, disapproval, or recommendation concerning a solicitation.

6) **LOCAL ADVANTAGE:** The Town of Effingham will make every effort to purchase from businesses located within Carroll County if the purchase fits into the category of "best overall value." It must be noted that The Town of Effingham employees and elected officials have a responsibility to the taxpayers of the Town to ensure that bids and proposals are awarded to vendors/contractors offering their products or services at the "best overall value" to the Town.



New Hampshire
 Department of
 Revenue
 Administration

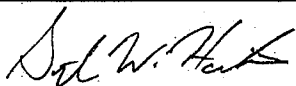
2017 \$21.85

Tax Rate Breakdown Effingham

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,103,991	\$170,478,202	\$6.48
County	\$208,348	\$170,478,202	\$1.22
Local Education	\$2,022,453	\$170,478,202	\$11.86
State Education	\$376,224	\$164,394,302	\$2.29
Total	\$3,711,016		\$21.85

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$3,711,016
War Service Credits	(\$42,750)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$3,668,266

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/26/2017
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Eppingham
Expanded Owner Index Sorted by Owner Name

Owner	Map	Lot	Sub	Location	Use	Acres	Cards	Land	Buildings	Total
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000101	000021	000000	LAKE SHORE DRIVE	EXEMPT	0.530	1	10,600	0	10,600
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000101	000021	000001	LINCOLN STREET	EXEMPT	0.120	1	900	0	900
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000101	000021	000002	LINCOLN STREET	EXEMPT	0.120	1	900	0	900
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000101	000049	000000	ALPINE STREET	EXEMPT	0.400	1	16,600	0	16,600
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000101	000054	000000	BAILEY ROAD	EXEMPT	0.110	1	40,400	0	40,400
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000101	000055	000000	BAILEY ROAD	EXEMPT	0.190	1	40,500	0	40,500
EFFINGHAM, TOWN OF 68 SCHOOL STREET EFFINGHAM, NH 03882	000102	000048	000000	PRINCETON AVENUE	EXEMPT	0.150	1	1,200	0	1,200
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000106	000013	000000	LAKE SHORE DRIVE	EXEMPT	0.070	1	22,800	0	22,800
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000106	000015	000000	LAKE SHORE DRIVE	EXEMPT	0.080	1	22,800	0	22,800
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000106	000016	000000	LAKE SHORE DRIVE	EXEMPT	0.090	1	30,300	0	30,300

Owner	Map	Lot	Sub	Location	Use	Acres	Cards	Land	Buildings	Total
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000106	000018	000000	LAKE SHORE DRIVE	EXEMPT	0.720	1	10,900	0	10,900
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000106	000021	000000	LAKE SHORE DRIVE	EXEMPT	0.460	1	10,500	0	10,500
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000201	000025	000000	144 SCHOOL STREET	EXEMPT	0.370	1	35,500	0	35,500
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000201	000047	000000	68 SCHOOL STREET	EXEMPT	2.580	2	44,800	245,300	290,100
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000204	000001	000000	30 TOWN HOUSE ROAD	EXEMPT	1.080	1	43,600	516,300	559,900
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000204	000020	000000	SNOW ROAD	EXEMPT	12.300	1	49,500	1,900	51,400
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000204	000032	000000	1102 PROVINCE LAKE ROAD	EXEMPT	1.800	1	39,700	62,300	102,000
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000401	000007	000000	15 STORAGE ROAD	EXEMPT	1.000	1	31,400	6,400	37,800
EFFINGHAM, TOWN OF 68 SCHOOL STREET EFFINGHAM, NH 03882	000401	000009	000000	NH ROUTE 25	EXEMPT	3.900	1	24,500	0	24,500
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000404	000001	000000	596 PROVINCE LAKE ROAD	EXEMPT	0.150	1	3,200	36,400	39,600
EFFINGHAM, TOWN OF 68 SCHOOL STREET EFFINGHAM, NH 03882	000404	000024	000000	PARSONSFIELD ROAD	EXEMPT	0.210	1	1,300	0	1,300

Owner	Map	Lot	Sub	Location	Use	Acres	Cards	Land	Buildings	Total
EFFINGHAM, TOWN OF 68 SCHOOL STREET EFFINGHAM, NH 03882	000404	000046	000000	PROVINCE LAKE ROAD	EXEMPT	2.090	1	19,700	0	19,700
EFFINGHAM, TOWN OF 68 SCHOOL STREET EFFINGHAM, NH 03882	000406	000042	000000	MORRIS AVENUE	EXEMPT	2.050	1	27,900	5,000	32,900
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000406	000053	000000	RYEFIELD ROAD	EXEMPT	0.370	1	300	0	300
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000407	000042	000000	OFF PINE RIVER ROAD	EXEMPT	7.200	1	4,800	0	4,800
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000407	000047	000000	OFF PINE RIVER ROAD	EXEMPT	6.000	1	4,000	0	4,000
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000407	000048	000000	OFF PINE RIVER ROAD	EXEMPT	24.000	1	14,800	0	14,800
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000409	000007	000000	TOWN HOUSE ROAD	EXEMPT	21.000	1	23,200	0	23,200
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000410	000062	000000	HOBBS ROAD	EXEMPT	114.000	1	67,800	0	67,800
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000411	000021	000000	53 SNOW ROAD	EXEMPT	315.000	1	190,100	6,500	196,600
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000411	000025	000000	WEDGEWOOD ROAD	EXEMPT	63.000	1	88,400	0	88,400
EFFINGHAM, TOWN OF 68 SCHOOL STREET EFFINGHAM, NH 03882	000411	000026	000000	WEDGEWOOD ROAD	EXEMPT	16.000	1	17,200	0	17,200

Owner	Map	Lot	Sub	Location	Use	Acres	Cards	Land	Buildings	Total
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000412	000070	000000	JONES ROAD	EXEMPT	1.800	1	21,600	0	21,600
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000412	000082	000000	TOWN HOUSE ROAD	EXEMPT	22.000	1	53,000	0	53,000
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000418	000007	000000	BONNNYMAN ROAD	EXEMPT	0.240	1	13,700	0	13,700
EFFINGHAM, TOWN OF 68 SCHOOL ST EFFINGHAM, NH 03882	000418	000008	000000	BONNNYMAN ROAD	EXEMPT	0.220	1	14,200	0	14,200
Parcels: 36						621.386		1,042,600	880,100	1,922,700

SELECTMEN'S REPORT 2017

The best news of 2017 was the final completion of the Steven's road culvert, a project of certain vexations. Further good news on this project is the end price paid for the completed work. It cost Effingham significantly less than original proposed prices. Also, during the project Effingham's selectmen learned a lot about dealing with engineering firms and the time line for scheduling larger projects. Right after the end of the year the selectmen also agreed on a RFP for work needed on Snow road bridge for the year 2018.

Selectmen also re-adopted the now current road maintenance schedule, with all three selectmen agreeing to stick to it. The plan for 2018 will be to pave just over or under one mile of Green Mountain road. This project shall include culvert work and road bed preparation. This section of Green Mountain road is the first in a three to four- year plan to pave the road from Champion Hill to route 25.

The court case with Camp Marrist continues with the expected hearing in front of the NH Supreme court should take place in 2018. Effingham case was upheld in Superior court this year but the decision was appealed to the Supreme Court.

The town operated within budget for 2017 but almost all departments and line items were within about 2% of monies raised indicating to the selectmen that Effingham is being run as close the line as is reasonable to expect.

Other new issues before the board this year found selectmen budgeting for actual cutting back of saplings which obscure safe sight lines on our roads and the hiring of new people to take care of snow shoveling around municipal building. While these seem small items to mention they represent those sorts of concerns selectmen will and have always had to deal with; like beavers initiated flooding and wash-boarded gravel roads. Some things will always be the same.

I would like to take this opportunity to thank the residents of Effingham for allowing me to serve two terms as a selectman. It has been my pleasure to serve.

Tender Summary

Effingham Drawer	Tender	Amount
	CASH	\$82,259.93
	CHECKS (1,203)	\$282,955.98
	TRAVELER'S CHECKS	\$0.00
	Deposit Total:	\$365,215.91
	ACH	\$11,956.48
	CREDIT APPLIED	\$50.20
	CREDIT CARD	\$20,742.74
	CREDIT ISSUED	\$-260.20
	RETURNED ACH	\$-818.72
	RETURNED CHECK	\$-547.30
	SHORT SLIP ISSUED	\$714.00
	SHORT SLIP PAYMENT	\$-714.00
	DEPOSIT TOTAL	\$365,215.91
	Grand Total:	\$396,339.11

State of NH Drawer

Tender	Amount
CASH	\$0.00
CHECKS (0)	\$0.00
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$0.00
CREDIT APPLIED	\$11.80
DEPOSIT TOTAL	\$0.00
Grand Total:	\$11.80

Activity Summary

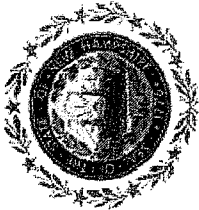
CHECK REFUND	Count	State Amt	Municipal Amt
ADMIN	2	\$0.00	\$0.00
Sub Total:	2	\$0.00	\$0.00
MOTOR VEHICLE	Count	State Amt	Municipal Amt
CERT-COPY LOST	29	\$0.00	\$522.00
DECAL-REPL DAMAGED	4	\$0.00	\$13.00
DECAL-REPL LOST	5	\$0.00	\$14.00
DECAL-REPL STOLEN	2	\$0.00	\$8.00
NEW	523	\$0.00	\$78,907.97
PLATE-REPL DAMAGED	1	\$0.00	\$41.00
PLATE-REPL LOST	3	\$0.00	\$29.00
PLATE-REPL MID-YEAR	1	\$0.00	\$11.00
PLATE-REPL REORDER-1	2	\$0.00	\$11.00
PLATE-REPL REORDER-2	2	\$0.00	\$22.00
PLATE-REPL STOLEN	2	\$0.00	\$18.00
REGISTRATION MAINTENAN	9	\$0.00	\$3.00
RENEWAL	1,874	\$0.00	\$286,872.68
SHORT SLIP DUE	2	\$0.00	\$0.00
STATE-ONLY NEW	2	\$0.00	\$60.00
STATE-ONLY RENEWAL	2	\$0.00	\$100.40
STATE-ONLY TITLEONLY	1	\$0.00	\$25.00
STATE-ONLY TITLE-PS	3	\$0.00	\$75.00
STATE-ONLY TRANSFER	2	\$0.00	\$28.24
TITLE - AP	166	\$0.00	\$0.00
TITLE - EXPS	6	\$0.00	\$137.00
TITLE - PS	225	\$0.00	\$5,675.00
TITLE ONLY	23	\$0.00	\$571.00
TITLE ONLY - ANTIQUE	1	\$0.00	\$27.00
TITLE ONLY - EX	2	\$0.00	\$54.00
TRANSFER	141	\$0.00	\$18,854.22
VOID - CREDIT ISSUED	1	\$0.00	\$-212.00
VOID - RETURNED ACH	5	\$0.00	\$-818.72
VOID - RETURNED CHECK	4	\$0.00	\$-539.80
VOID - SAME DAY/TELLER	2	\$0.00	\$-56.80
Sub Total:	3,045	\$0.00	\$390,452.19
DOG LICENSES	Count	State Amt	Municipal Amt
LICENSE NEW	60	\$0.00	\$501.00
LICENSE RENEWAL	325	\$0.00	\$2,424.50
LICENSE TRANSFER	1	\$0.00	\$1.50
TAG REPLACEMENT	1	\$0.00	\$1.50
VOID - RETURNED CHECK	1	\$0.00	\$-7.50
Sub Total:	388	\$0.00	\$2,921.00
TOWN CLERK SERVICES	Count	State Amt	Municipal Amt
2016 CIVIL FORFEITURE	5	\$0.00	\$150.00
2016 SPAYED/NEUTERED LI	1	\$0.00	\$6.50
2016 UNALTERED LIC.	3	\$0.00	\$27.00

Fees Summary

Fee	Count	Amount
AGENT FEE	2,488	\$7,491.30
APPLICATION FEE	469	\$940.00
CERTIFIED COPY FEE	28	\$420.00
CLERK FEE	2,527	\$5,064.00
CONSERVATION FEE	7	\$210.00
CREDIT APPLIED	-2	\$-11.80
DECAL REPLACEMENT FEE	11	\$11.00
DOG CIVIL FORFEITURE - COST OF SE	27	\$135.00
DOG CIVIL FORFEITURE FEE	27	\$675.00
DOG LATE FEE	32	\$74.00
DOG LICENSE FEE GROUP	7	\$126.00
DOG LICENSE FEE PUPPY	8	\$32.00
DOG LICENSE FEE SENIOR	52	\$118.00
DOG LICENSE FEE SERVICE DOG	2	\$0.00
DOG LICENSE FEE SPAYED/NEUTERE	263	\$1,264.00
DOG LICENSE FEE UNALTERED	56	\$410.00
DOG LICENSE MAIL-IN FEE	70	\$70.00
DOG OVERPOPULATION FEE	334	\$668.00
DOG REPLACEMENT TAG FEE	1	\$1.50
DOG STATE LICENSE FEE	379	\$189.50
DOG TRANSFER FEE	1	\$1.50
MARRIAGE LICENSE - STATE	2	\$86.00
MARRIAGE LICENSE - TOWN	2	\$14.00
MPF	1,275	\$1,275.00
PERMIT FEE	2,538	\$259,173.00
PLATE FEE	464	\$3,216.00
PLATE REPLACEMENT FEE	11	\$72.00
POLE PERMIT	2	\$20.00
REGISTRATION FEE	2,347	\$98,979.31
REGISTRATION FEE RETURN CHECK	-7	\$-471.52
RETURNED CHECK POSTAGE	0	\$0.00
RETURNED PAYMENT	4	\$124.00
SAFETY FUND	8	\$8.00
STATE PARK PLATE	9	\$765.00
TITLE FEE	242	\$6,050.00
TRANSFER FEE	283	\$2,146.00
VANITY FEE	165	\$6,573.32
VITAL STATISTICS - STATE - ADDL COI	9	\$45.00
VITAL STATISTICS - STATE - FIRST COI	22	\$176.00
VITAL STATISTICS - STATE GF - ADDL	9	\$18.00
VITAL STATISTICS - STATE GF - FIRST	22	\$66.00
VITAL STATISTICS - TOWN - ADDL COF	9	\$27.00
VITAL STATISTICS - TOWN - FIRST COF	22	\$88.00
Grand Total:	14,225	\$396,339.11

2017 CIVIL FORFEITURE	24	\$0.00	\$660.00
MARRIAGE LICENSE	2	\$0.00	\$100.00
MV REVENUE	7	\$0.00	\$1,470.22
POLE PERMIT	2	\$0.00	\$20.00
RETURNED PAYMENT	4	\$0.00	\$124.00
VITAL STATISTICS	22	\$0.00	\$420.00
Sub Total:	70	\$0.00	\$2,977.72
Total:	3,505	\$0.00	\$396,350.91
Grand Total:			\$396,350.91

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--EFFINGHAM, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
RITCHEY, MARK	03/16/2017	WOLFEBORO	RITCHEY, KENNETH	NELSON, PEARL	N
SZATYNSKI, JOHN	05/05/2017	EFFINGHAM	SZATYNSKI, VINCENT	WALLACE, HELEN	Y
NOYES, RICHARD	05/06/2017	LEBANON	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	Y
BONNEAU, SARAH	07/20/2017	PORTSMOUTH	BONNEAU SR, THOMAS	SMITH, SHERYL	N
SHELL, LAWRENCE	11/02/2017	EFFINGHAM	SHELL, CARL	JOHNSON, DOROTHY	Y
ROSS, VICKY	11/14/2017	EFFINGHAM	STANLEY, CORNELIUS	BIBEAU, RACHEL	N
ELLIOTT JR, DAVID	12/02/2017	EFFINGHAM	ELLIOTT SR, DAVID	HEFFERNAN, SANDRA	N
BRADBURY, LUCAS	12/19/2017	OSSIPEE	BRADBURY, SCOTT	JENCKS, PATRICIA	N
SMITH, EUGENE	12/23/2017	CONCORD	SMITH, RALPH	LEE, FRANCES	Y
STANHOPE, MIDA	12/24/2017	EFFINGHAM	STANHOPE, ROBERT	STEELE, MIDA	N

Total number of records 10

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--EFFINGHAM--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BERKOWITZ, CHARLOTTE GREY	03/20/2017	NORTH CONWAY,NH	BERKOWITZ, JUSTIN	BERKOWITZ, JENNIFER
GIGUERE, ANASTASIA AMINA	05/22/2017	ROCHESTER,NH	GIGUERE, JAMES	SATLIKOVA, ALISA
SAJJON JOHNSON, TALA ROYCE	06/17/2017	ROCHESTER,NH	JOHNSON, KEITH	SAJJON, CRYSTAL
EDWARDS, GIANNA MARIE	07/17/2017	ROCHESTER,NH	PAULINO, CHRISTOPHER	EDWARDS, HAYLEY
PAULINO, KYLAH ALEXIS	07/20/2017	NORTH CONWAY,NH		FLOWERS, SARAH
HINES, AKTAVIA STARR	09/06/2017	ROCHESTER,NH		STOCKTON, ALIYA
MORROW, JACKSON ENGLISH	09/30/2017	ROCHESTER,NH	MORROW, PAUL	BURDETTE, TERISSA
LOUD, AYLIA JAMES	12/07/2017	NORTH CONWAY,NH	LOUD, JORDAN	LOUD, AUTUJN
MURPHY, ELLA JEAN	12/14/2017	DOVER,NH	MURPHY, PATRICK	MURPHY, TAYLOR

Total number of records 9

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- EFFINGHAM --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
NADEAU, ALYSSA R EFFINGHAM, NH	NOYES, KENNETH J EFFINGHAM, NH	EFFINGHAM	TAMWORTH	02/18/2017
MCPHERSON, TANNER R CENTER OSSIPEE, NH	CLARK, MIRANDA J EFFINGHAM, NH	OSSIPEE	EFFINGHAM	09/30/2017
HORTON, ISAAC J EFFINGHAM, NH	SANCHEZ RIVERA, MADELAINE D VILLA ALEMANA, CHILE	OSSIPEE	EFFINGHAM	10/09/2017
MILLER JR, STEVEN J EFFINGHAM, NH	BATES, ALEXANDRA L EFFINGHAM, NH	OSSIPEE	EFFINGHAM	12/29/2017

Total number of records 4



Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: EFFINGHAM

County:

CARROLL

Report Year:

2017

PREPARER'S INFORMATION ?

First Name

deanna

Last Name

amaral

Street No.

68

Street Name

school st

Phone Number

539-7551

Email (optional)

effinghamdeanna@roadrunner.com



Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$475,292.34	\$1,793.00	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$4,345.60		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance 7		(\$3,942.26)			
Other Tax or Charges Credit Balance 7					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$3,696,158.51		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$440.00		
Yield Taxes	3185	\$23,545.27		
Excavation Tax	3187	\$52.00		
Other Taxes	3189			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014
Property Taxes	3110	\$600.94			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$4,499.16	\$41,287.38		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$3,721,353.62	\$520,925.32	\$1,793.00	
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Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$3,235,908.52	\$194,043.60		
Resident Taxes				
Land Use Change Taxes	\$440.00			
Yield Taxes	\$22,567.58	\$4,079.84		
Interest (Include Lien Conversion)	\$4,461.16	\$37,482.24		
Penalties	\$38.00	\$3,805.14		
Excavation Tax	\$52.00			
Other Taxes				
Conversion to Lien (Principal Only)		\$272,673.94		
<input type="text"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$9,238.63	\$616.41		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="text"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded	\$2,714.00	\$5,498.00		



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$470,695.71	\$2,726.15	\$1,793.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$977.69			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ②	(\$25,739.67)			
Other Tax or Charges Credit Balance ⑦				
Total Credits	\$3,721,353.62	\$520,925.32	\$1,793.00	



Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year		\$259,387.05	\$99,388.73	
Liens Executed During Fiscal Year	\$301,879.39			
Interest & Costs Collected (After Lien Execution)	\$1,964.96	\$19,929.17	\$25,587.64	
<input type="text"/>				
<input type="button" value="Add Line"/>				
Total Debits		\$303,844.35	\$279,316.22	\$124,976.37

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions		\$41,054.59	\$70,918.81	\$80,538.49
<input type="text"/>				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190		\$1,964.96	\$19,929.17	\$25,587.64
<input type="text"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens		\$37.58		
Liens Deeded to Municipality			\$5,496.75	\$6,299.39
Unredeemed Liens Balance - End of Year #1110		\$260,787.22	\$182,971.49	\$12,550.85
Total Credits		\$303,844.35	\$279,316.22	\$124,976.37



EFFINGHAM (141)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Deanna

Amaral

Jan 10, 2018

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

TREASURER'S REPORT
TOWN OF EFFINGHAM – FISCAL YEAR 2017

2017 GENERAL FUND

Beginning Balance – 1/1/17	\$1,232,560.25	
Revenue – All Sources	4,784,285.42	
Disbursements	4,685,039.00	
	Balance 12/31/17	\$1,331,806.67

2017 REVENUE

2017 Receipts – Tax Collector	\$4,091,681.00
2017 Receipts – Town Clerk	396,339.11
2017 Receipts – Board of Selectmen	<u>296,265.31</u>
Total 12/31/17	\$4,784,285.42

2017 CONSERVATION COMMISSION

Balance 1/1/17	\$16,634.52	
Revenue	8,492.07	
Expenses	12,902.78	
	Balance 12/31/17	\$12,223.81

2017 INVESTMENT POOL

Balance 1/1/17	\$7,189.46	
Interest	66.78	
	Balance 12/31/17	\$7,256.24

TOTAL CASH 12/31/17 **\$1,351,286.72**

Respectfully submitted,

Laurie L. Caldwell
Treasurer

Effingham Public Library 2017 Annual Report

With a successful year under us, Cristin and I began 2017 feeling much more confident in our positions as Assistant Director, and Director of the library. Our jobs were made easier with continual support of our library volunteers, trustees, friends, and most importantly our tried and true patrons!

Winter had us buried in much more of the white stuff compared to 2016. Snow didn't stop folks from attending our "Sandrigham Sundays" program. Though nothing could quite top the fandom of *Downton Abbey*, our showing of P.G. Wodehouse's *Jeeves and Wooster* was a lightheartedly fun time to enjoy a cup of tea to. "First Wednesday Movie" program kicked off with a "Film Noir" series, many of whom enjoyed, but a few decided to sit out the darker program choice. The very successful Writers' Night program celebrated its twelfth year showcasing a slew of talented local authors, poets, musicians, and artists; which wouldn't be possible without support from the Friends of the Effingham Library. Book Group had continued success with monthly discussions on a variety of books. Storytime on Friday mornings brought in lots of new babies from around town. -Eager to chew on books, we look forward to watching these little ones grow at the library. In January, Cristin launched a brand new program to replace "Kraffy Kids"; A new film series dedicated to children and families, "Food-Fun-Flicks" has become one of our most successful children's programs to date. We can't express our thanks enough to Country Goods & Groceries and Boyle's Family Market for their donation of pizza, juice, and snacks towards this program. The first Friday of each month, a craft or game accompanies the movie to make for a wonderfully fun evening for kids (and many adults too)!

Spring saw a large uptick in patron visits and library statistics all around. Once everyone dug themselves out of the snow, the spring thaw had many folks eager to visit the library. We once again had an enormous amount of people attend our annual Easter Egg Hunt. Many new families came out to scour the shelves in search of candy filled eggs, and then signed up for the real treasure, their own library card! In April we were fortunate enough to be contacted by local artist, Jen Vancor, with the help of local educator Katie McCarthy, who developed an "Art/Journaling" workshop for older students from Effingham Elementary School. Beginning in April, we designed a series of programs devoted to the 100th year commemoration of the U.S. involvement in WWI. This began with a fascinating lecture from Dr. Marion Girard Dorsey of UNH on the topic of "Chemical Warfare".

Summer began with our annual "Poetry Workshop" hosted by the talented poet, Robert Demaree, and the start of a hiatus for our regular programs. Cristin designed some awesome projects and crafts for the 2017 Summer Reading Program (SRP). With the theme of "Build a Better World", the SRP participants got their hands dirty *literally*, by creating a community garden at the library. The solar eclipse in August garnered much attention worldwide. Some ill-informed news reports claimed that all public libraries were giving away eclipse glasses. This was not true of all libraries, in actuality many libraries had to pay for these glasses. Had the eclipse fallen on a day we were open we may have seen the calamity akin to what Dover Public Library had, hiring two police officers to stand guard while they handed out their 200 glasses first come first serve.

Autumn quieted down a bit, with perfect temperatures we could only assume people were outside as much as possible before the cold of winter set in. Regular programs resumed after summer hiatus. Our highly promoted "Halloween Costume Swap" did not attract the attention we had hoped. Costumes are saved for next year. "Halloween Town" however was HUGE. Hosted by Purity Springs Resort in Madison, NH, "Halloween Town" allows for non-profits to host a cabin at Camp Tohcomeupog. Candy is provided by Hannaford Supermarket, and decorating is up to the host. We teamed up with Madison and Conway Libraries to turn our cabin into "Little Red Riding Hood's Grandmother's House". Along with our own donations, we received a ton of books from "Believe In Books" to hand out with candy. We saw thousands of trick-or-treaters for an unseasonably warm-weathered event. "Library Open House" lacked numbers we've seen in the past. It was a beautiful Saturday for folks to be out yard sailing, we plan to move future "Open House" events to the summer. We were lucky to again have Dr. Marion Girard Dorsey of UNH give a lecture on "WWI Propaganda" in November. More to come in 2018 on WWI.

We look forward to years to come at the library full of new programs, patrons, materials, and technology. Come and see what's new at your library in the beautiful old Charter Oak Mason Lodge.

2017 Effingham Public Library
 Director's Town
 Report

2017 Value of Library Service

Library Statistics for 2017

Library Patrons Visiting: 3766
 Total Books & Materials: 12269
 Total Books & Materials added: 1277
 Total Books & Materials Lost or Deleted: 915
 New Cards Issued: 81
 Total Card Holders: 871
 Children's & Junior Book Borrowed: 1103
 Adult Books Borrowed: 1526
 Audio Books Borrowed: 478
 DVD's Borrowed: 3067
 Laptops Borrowed: 240
 WIFI usage: 110
 Inter Library Loan In and Out: 990
 Downloadable Users: 913
 Passes Issued: 5
 Reference Questions Recorded: 158
 Meetings: 14 Attendees: 69
 Adult Programs: 44 Attendees: 456
 Children's Programs: 66 Attendees: 502

<u>Amount Used</u>	<u>Material/Service</u>	<u>Retail value</u>
1526	Adult Books	\$25,942
1370	Children's Books	\$21,955
577	Audiobooks	\$5,741
990	Interlibrary Loan Requests	\$24,750
913	eBooks Downloaded	\$13,695
99	Magazines	\$495
52	Newspapers	\$494
24	Games & Puzzles	\$240
3067	DVDs	\$12,268
124	Meeting Room Use	\$3,100
456	Adult Programs Attended	\$6,840
502	Children's Programs Attended	\$3,514
5	Museum Passes Borrowed	\$100
240	Laptop Use	\$2,880
158	Reference Assistance	\$1,106
Total Value of Library Use		\$122,135
2017 Library Budget		\$58,192

Our library wouldn't be the wonderful community resource it is without you, our loyal patrons!

Crystal Hoyt
 Library Director
 Effingham Public Library
 30 Town House Road

For more information about your library,
 please contact us at 603 539-1537
 Email: effinghamlibrary@gmail.com
 Website: effingham.lib.nh.us
[facebook.com/effinghampubliclibrary](https://www.facebook.com/effinghampubliclibrary)

REPORT OF THE TOWN OF EFFINGHAM TRUSTEES OF TRUST FUNDS FOR DECEMBER 31, 2017

Date of Creation	Name of Trust Fund	Memo	Purpose of Fund	How Invested	PRINCIPAL				INTEREST			Income Received	Expended	Balance Year End	Grand Total
					Balance Begin Year	New Funds Created	Withdrawals	Balance Year End	Balance Begin Year	Income Received	Expended				
1963	Fire Truck & Equip Pur/Ref CRF	Town Vote	Cap. Reserve	TD Bank CAP	\$26,229.69	21,000.00	0.00	\$47,229.69	\$7,501.15	118.15	0.00	\$7,619.30	\$54,848.99		
1980	Police Cruiser & Equip Purchase CRF	Town Vote	Cap. Reserve	TD Bank CAP	\$59,181.55	10,000.00	-36,474.72	\$32,706.83	\$1,101.27	204.65	0.00	\$1,305.92	\$34,012.75		
2003	Public Safety Bldgs CRF	Town Vote	Cap. Reserve	TD Bank CAP	\$47,502.00	0.00	0.00	\$47,502.00	\$2,370.71	171.29	0.00	\$2,542.00	\$50,044.00		
FUNDS WITH AGENTS TO EXPEND															
1876	Abigail Drake School Scholarship	Interest Only (IO)	Schooling	TD Bank CAP	\$500.00	0.00	0.00	\$500.00	\$406.19	3.09	-406.87	\$2.41	\$502.41		
1932	Emma B Leland Silent Poor Fund	Trustees SP Fund IO	Charitable	TD Bank CAP	\$1,000.00	0.00	0.00	\$1,000.00	\$363.63	3.51	-360.00	\$7.14	\$1,007.14		
1910	Abbie A Wedgewood Library Fund	Library Trustees IO	Library	TD Bank CAP	\$400.00	0.00	0.00	\$400.00	\$0.72	1.37	0.00	\$2.09	\$402.09		
1932	Emma Browning Leland Library TF	Library Trustees IO	Library	TD Bank CAP	\$500.00	0.00	0.00	\$500.00	\$0.89	1.72	0.00	\$2.61	\$502.61		
1942	Georgia F Parsons Library Fund	Library Trustees IO	Library	TD Bank CAP	\$500.00	0.00	0.00	\$500.00	\$0.89	1.72	0.00	\$2.61	\$502.61		
1977	Edith & Clarissa Taylor Library Fund	Library Trustees IO	Library	TD Bank CAP	\$500.00	0.00	0.00	\$500.00	\$0.89	1.72	0.00	\$2.61	\$502.61		
1991	Emergency Mgmt/Disaster Fund ETF	BOS	Expendable	TD Bank CAP	\$30,516.32	0.00	0.00	\$30,516.32	\$3,242.68	115.94	0.00	\$3,358.62	\$33,874.94		
1998	Muni Bldg Repair & Maintain ETF	BOS	Expendable	TD Bank CAP	\$33,782.04	10,000.00	0.00	\$43,782.04	\$589.88	119.15	0.00	\$709.03	\$44,491.07		
2000	Dry Hydrant Install & Maintain ETF	BOS	Expendable	TD Bank CAP	\$3,777.45	0.00	0.00	\$3,777.45	\$285.70	13.78	0.00	\$249.48	\$4,026.93		
2000	Uninsured Loss ETF	BOS	Expendable	TD Bank CAP	\$3,201.00	0.00	0.00	\$3,201.00	\$585.67	13.01	0.00	\$598.68	\$3,799.68		
2003	Woodland Cemetery ETF	BOS	Expendable	TD Bank CAP	\$9,000.00	0.00	0.00	\$9,000.00	\$1,002.32	34.35	0.00	\$1,036.67	\$10,036.67		
2003	Transfer Station/Recycling Center CRF	BOS	Cap. Reserve	TD Bank CAP	\$13,752.85	2,000.00	0.00	\$15,752.85	\$499.90	49.18	0.00	\$549.08	\$16,301.93		
2003	Salt Shed CRF	BOS	Cap. Reserve	TD Bank CAP	\$5,610.51	0.00	0.00	\$5,610.51	\$307.80	20.33	0.00	\$328.13	\$5,938.64		
2003	Town-owned Bridges CRF	BOS	Cap. Reserve	TD Bank CAP	\$203,475.66	0.00	0.00	\$203,475.66	\$275.00	699.79	0.00	\$974.79	\$204,450.45		
2004	Invasive Aquatic Plant CRF	Conservation Commission	Cap. Reserve	TD Bank CAP	\$9,812.50	4,250.00	-2,780.00	\$11,282.50	\$1,024.04	37.93	0.00	\$1,061.97	\$12,344.47		
2005	Planning and Land Use ETF	BOS	Expendable	TD Bank CAP	\$14,874.95	0.00	0.00	\$14,874.95	\$44.36	51.24	0.00	\$95.60	\$14,970.55		
2005	Town Hall Repair and Restoration ETF	BOS	Expendable	TD Bank CAP	\$40,000.00	5,000.00	0.00	\$45,000.00	\$5,206.03	155.82	0.00	\$5,361.85	\$50,361.85		
2006	Library Expt Purchase & Maintain ETF	Library Trustees	Expendable	TD Bank CAP	\$4,976.57	0.00	-890.57	\$4,086.00	\$82.24	17.39	0.00	\$99.63	\$4,185.63		
2012	Muni Auditing ETF	BOS	Expendable	TD Bank CAP	\$28,000.00	0.00	0.00	\$28,000.00	\$7.73	96.37	0.00	\$104.10	\$28,104.10		
2013	Voting Machine ETF	BOS	Expendable	TD Bank CAP	\$3,000.00	0.00	0.00	\$3,000.00	\$6.43	10.32	0.00	\$16.75	\$3,016.75		
2014	Police Safety/Protective Gear ETF*	BOS	Expendable	TD Bank CAP	\$4,795.98	2,000.00	0.00	\$6,795.98	\$3.77	16.71	0.00	\$20.48	\$6,816.46		
2017	Fire Department Equipment ETF	BOS	Expendable	TD Bank CAP	\$0.00	\$9,000.00	0.00	\$9,000.00	\$0.00	0.99	0.00	\$0.99	\$9,000.99		
2017	Bridge Maintenance ETF	BOS	Expendable	TD Bank CAP	\$0.00	\$5,000.00	0.00	\$5,000.00	\$0.00	0.55	0.00	\$0.55	\$5,000.55		
CEMETERY FUNDS (Perpetual Care - the Only)															
1932	Bryant, William S - Bryant Farm	Mt. Rd-opposite Elm St	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$200.00	\$359.19	1.92	0.00	\$361.11	\$561.11		
1942	Drake Lot - Parsons, Georgia F - Bapchurch	Ctr. Eff Baptist Church	Cemetery	TD Bank CAP	\$265.33	0.00	0.00	\$265.33	\$83.50	2.23	0.00	\$85.73	\$351.06		
1959	Leavit, Game M. - Bapchurch	Ctr. Eff Baptist Church	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$99.29	0.69	0.00	\$99.98	\$199.98		
1935	Morse, Milton C - Bapchurch	Ctr. Eff Baptist Church	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$200.00	\$307.01	1.74	0.00	\$308.75	\$508.75		
1957	Champion, Myrtle G - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$181.08	0.96	0.00	\$182.04	\$282.04		
1935	Downs, David W - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$50.00	0.00	0.00	\$50.00	\$64.15	0.39	0.00	\$64.54	\$114.54		
1928	Downs, Evelyn M - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$50.00	0.00	0.00	\$50.00	\$63.66	0.39	0.00	\$64.05	\$114.05		
1993	Juddins Lot - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$200.00	\$146.79	1.19	0.00	\$147.98	\$347.98		
1992	Kinneat, Blanchard & Elsie - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$76.08	0.60	0.00	\$76.68	\$176.68		
1940	Leavit, Melvin - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$204.31	1.05	0.00	\$205.36	\$305.36		
1988	Lord, Thomas Bradley - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$400.00	0.00	0.00	\$400.00	\$416.55	2.81	0.00	\$421.36	\$821.36		
1984	Nutter, Roger - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$300.00	0.00	0.00	\$300.00	\$341.78	2.20	0.00	\$343.98	\$643.98		
1968	Stevens & Davis, Lena & Herbert - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$191.48	1.00	0.00	\$192.48	\$292.48		
1944	Stevens, Mary - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$50.00	0.00	0.00	\$50.00	\$77.48	0.44	0.00	\$77.92	\$127.92		
1964	Taylor, Fields & Knowles Lot - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$300.00	0.00	0.00	\$300.00	\$34.19	2.86	0.00	\$37.05	\$337.05		
1912	Wedgewood, Abbie A & Stevens, C - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$400.00	0.00	0.00	\$400.00	\$744.73	3.93	0.00	\$748.66	\$1,148.66		
1996	Wilson, Fred - Ctr Eff	Ctr. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$52.58	0.53	0.00	\$53.11	\$153.11		
1948	Smith, Joseph S - Drake Lot - Champ Hill	A. Melton Farm	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$100.00	\$69.03	0.58	0.00	\$69.61	\$169.61		
1954	Poore, Pauline - Colcord Hill Rd	Chas. Colcord Farm	Cemetery	TD Bank CAP	\$350.00	0.00	0.00	\$350.00	\$356.04	2.43	0.00	\$358.47	\$708.47		

1979	Bailey & Keniston-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$600.00	0.00	0.00	\$266.60	4.90	0.00	\$831.50	\$1,431.50
1982	Craig Lot-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$106.30	0.71	0.00	\$107.01	\$207.01
1981	Drake & Bradley-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$500.00	0.00	0.00	\$921.88	4.89	0.00	\$926.77	\$1,426.77
1922	Flanders, John H-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$150.00	0.00	0.00	\$337.39	1.88	0.00	\$339.07	\$489.07
1971	Gale, Willis D (Lot #2)-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$170.39	0.93	0.00	\$171.32	\$271.32
1914	Goldsmith, David W.-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$198.32	1.03	0.00	\$199.35	\$299.35
1931	Granville, John V-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$169.94	0.92	0.00	\$170.86	\$270.86
1982	Keniston, Joseph-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$106.52	0.70	0.00	\$107.22	\$207.22
1916	Lear Lot from Scoggell, Martha -Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$202.19	1.04	0.00	\$203.23	\$303.23
1938	Marston, Maiba-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$189.85	1.00	0.00	\$190.85	\$290.85
1935	Smith Ebenezer-Davis Mig	Davis Mig.	Cemetery	TD Bank CAP	\$50.00	0.00	0.00	\$55.37	0.36	0.00	\$55.73	\$105.73
1928	Effingham Falls Cem. Assoc.	Eff Falls	Cemetery	TD Bank CAP	\$3,918.93	0.00	0.00	\$1,585.94	18.91	0.00	\$1,604.85	\$5,523.78
1984	Amundsen, Alfred & Lillian-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$79.21	0.62	0.00	\$79.83	\$179.83
1977	Cartelon, Monroe-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$141.87	0.83	0.00	\$142.70	\$242.70
1975	Cutting, Harry & Gertrude-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$135.12	0.81	0.00	\$135.93	\$235.93
1937	Davis, John T Hodgdon-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$0.26	0.35	0.00	\$0.61	\$100.61
1931	Emmons, Frank-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$383.80	2.00	0.00	\$385.80	\$585.80
1969	Fulton, Charles & Mildred-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$400.00	0.00	0.00	\$590.76	3.40	0.00	\$594.16	\$994.16
1982	Glidden Lot, Irving H-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$102.70	0.69	0.00	\$103.39	\$203.39
1974	Johansen, Christian & Marie-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$149.38	0.85	0.00	\$150.23	\$250.23
1984	Linscott, Gordon-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$154.15	0.87	0.00	\$155.02	\$255.02
1982	Thurston, C & Spaulding-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$175.45	0.94	0.00	\$176.39	\$276.39
1982	Thurston, Wm. & Son-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$102.70	0.69	0.00	\$103.39	\$203.39
1981	Westdorp, Edwin & Vera -Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$258.42	1.57	0.00	\$259.99	\$459.99
1975	Wilkinson, Sewell & Meloon-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$151.47	0.86	0.00	\$152.33	\$252.33
1974	Wormwood, Gary & Dement, M.-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$160.32	0.89	0.00	\$161.21	\$261.21
1982	Worster, Henry & Jennie-Eff Falls	Eff Falls	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$111.25	0.73	0.00	\$111.98	\$211.98
1971	Gale Family Lot #1 - Gale Farm	Mt. Rd. (Bartowicz)	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$177.86	0.96	0.00	\$178.62	\$278.62
1940	Hobbs, Jonathan- Hobbs Farm	Opp. Woodland Cem.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$132.47	0.79	0.00	\$133.26	\$233.26
1984	Dearborn Lot - Lord's Hill	Lord's Hill	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$130.60	1.14	0.00	\$131.74	\$331.74
1980	Leavitt-Hobbs Lot - Lord's Hill	Opp. Bandstand (Rogers)	Cemetery	TD Bank CAP	\$150.00	0.00	0.00	\$144.05	1.01	0.00	\$145.06	\$295.06
2002	Leavitt, Larry & Jacqueline-Lord's Hill	Lord's Hill, Rte 153	Cemetery	TD Bank CAP	\$2,000.00	0.00	0.00	\$312.33	7.94	0.00	\$320.27	\$2,320.27
1978	Sanborn, Lloyd & Roland-Marston Hill	Across from Horsetrack	Cemetery	TD Bank CAP	\$400.00	0.00	0.00	\$429.82	2.85	0.00	\$432.47	\$832.47
1954	Lampar, Gertrude - Plantation Rd	Lord's Hill	Cemetery	TD Bank CAP	\$300.00	0.00	0.00	\$247.32	1.88	0.00	\$249.20	\$549.20
1982	Thurston, Kate Barker-Rte 153	Next to Sanborn Cem.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$46.70	0.50	0.00	\$47.20	\$147.20
1980	Edwards & Nelson-Simon Hill	Simon Hill	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$335.91	1.84	0.00	\$337.75	\$537.75
1931	Hill, Simon, Alice & Lydia-Simon Hill	Simon Hill	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$146.30	0.85	0.00	\$147.15	\$247.15
1986	Philbrick, Isiah (#89)-Simon Hill	Simon Hill	Cemetery	TD Bank CAP	\$150.00	0.00	0.00	\$266.51	1.43	0.00	\$267.94	\$417.94
1947	Philbrick, Joseph & Josiah-Simon Hill	Simon Hill	Cemetery	TD Bank CAP	\$500.00	0.00	0.00	\$960.22	5.01	0.00	\$965.23	\$1,465.23
1983	Clough, Lester, S. Eff	So. Eff	Cemetery	TD Bank CAP	\$300.00	0.00	0.00	\$606.25	3.11	0.00	\$609.36	\$909.36
1992	Glidden Lot - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$56.72	0.54	0.00	\$57.26	\$157.26
1971	Heath, Simon - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$167.72	0.92	0.00	\$168.64	\$268.64
1983	Henderson Lot - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$111.20	0.73	0.00	\$111.93	\$211.93
1991	Lawrence, Eleanor & Wm - S. Eff (#16)	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$60.00	0.55	0.00	\$60.55	\$160.55
1982	Lord, George & Lovina - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$170.48	0.93	0.00	\$171.41	\$271.41
1979	Marston, Leon - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$135.34	0.81	0.00	\$136.15	\$236.15
1983	Taylor, Carl L - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$200.00	0.00	0.00	\$248.87	1.54	0.00	\$250.41	\$450.41
1988	Taylor, Frank Lot from Ruth Campbell TF	So. Eff	Cemetery	TD Bank CAP	\$300.00	0.00	0.00	\$568.58	2.99	0.00	\$571.57	\$871.57
1979	Ward Lot from Marston, Leon - S. Eff	So. Eff	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$144.87	0.84	0.00	\$145.81	\$245.81
1981	Palmer, Maurice & Elizabeth-Town H. Rd	ML side of Town House Rd.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$80.32	0.61	0.00	\$80.93	\$180.93
1920	Taylor, Anna M. for Eli. Taylor Home Place	H. Potter House, T. H. Rd.	Cemetery	TD Bank CAP	\$100.00	0.00	0.00	\$319.37	1.44	0.00	\$320.81	\$420.81
				Total	\$562,273.33	\$68,250.00	-\$40,135.29	\$43,146.87	\$2,082.39	-\$766.87	\$44,462.39	\$634,850.43

** Fire Department Equipment ETF (2017) vs. Fire Truck & Equip PlurRef CRF (1963) - Note of clarification - The Fire Department Equipment Expendable Trust Fund, newly established in 2017, is for the purpose of purchasing or refurbishing fire department equipment. The Fire Truck & Equip PlurRef Capital Reserve Fund, previously established, is to purchase, refurbish or equip the fire trucks.

Town of Effingham Zoning Office

The number of Building Permits issued in 2017 was up slightly for a total of 71 permits. The nature of the permits continues to demonstrate that most of the town's building activity is either renovating existing structures or taking place at seasonal campgrounds. This has been the trend for several years; 2011 was the last year more than 3 permits were issued for new dwellings. Two permits were rejected. The number of warning letters was up to a whopping 30. The warnings were for mostly for additions and outbuildings that had been built without securing a building permit and for RVs being used without an RV permit. I would like to remind everyone that any structure, whatever the size, requires a permit.

Rebecca Boyden
Zoning Enforcement Officer

Tel: 603.539.7147 • Fax: 603.539.7799
e-mail: zoningofficer@effinghamnh.net

2017 Permits Issued

Dwelling:	3	
Addition:	9	(5 living space; 4 porch/deck)
Accessory Structure:	13	(4 garages; 6 sheds; 2 barns; 1 high tunnel)
Mobile Home:	1	
Renovation:	1	
Driveway:	9	
Pool	0	
Camper/RV	13	
Campground structure	15	(canopies, decks, sheds)
Demolition	1	
Solar Array	3	
Change of Use	1	
Relocate accessory structure	2	
TOTAL:	71	

Annual Report for Effingham Police Department 2017

The Effingham Police Department welcomes Officer Jaime Mullen as a part time patrol officer and Investigator.

Officer Mullen is the Former Chief of Police of Madison Police Department, lives in town, and brings with him years of law enforcement experience.

Officers continue to receive training in criminal investigation, interview and interrogation, narcotics interdiction, and other important skills necessary to provide the Town of Effingham and its residents with the finest police services available.

Effingham Police Department continues to work with various state task forces, federal agencies, and other state and local authorities to serve the community.

The Town of Effingham has seen a significant increase in animal related calls for service. We are working closely with the State Veterinarian's office to address these issues involving domestic animals and livestock.

As Chief of Police I firmly believe in an Open Door Policy. The Officers and I welcome any and all input from the community. Please do not hesitate to contact us with any questions or concerns.

We ask members of the community to please report any suspicious activity to Effingham Police through the direct line at (603)539-5380 or through Carroll County Sheriff's Office at (603)539-2284.

We look forward to service the Town of Effingham and the community in the upcoming year.

Thank You,

Chief Timothy A. Butts
Effingham Police Department

Effingham Police Department
Arrests
01-01-17 to 12-31-17

Bench Warrant	2
Domestic Assault	4
IEA	3
Operating after Suspension	5
Arrest on warrant	1
Rec. Stolen Property	1
Theft	3
Burglary	2
Suspended Registration	1
Willful Concealment	1
Simple Assault	3
Endangering welfare of child	1
Second Degree Assault	3
Protective Custody	3
Criminal Trespass	1
Juvenile	1
Reckless Conduct	1
Dog Running at Large	5
Controlled Drugs	2
Disorderly Conduct	1
Fugitive from justice	1
Op. w/o valid license	1
Felonious Sex. Assault	1
Trespass	1
Speed	3
Operation of OHRV	1
Unregistered OHRV	1
TOTAL	53

Effingham Police Department
Crimes
01-01-17 to 12-31-17

Aggravated Assault	3
Simple Assault	4
Criminal Threatening	1
Burglary	4
Shoplifting	1
Theft from building	3
Theft from Motor Vehicle	3
All other larceny	2
Motor vehicle theft	1
False Pretense	1
Credit card theft	1
Criminal Mischief	4
Drug Violations	1
Felonious sexual assault	1
Pornography	3
Bad checks	1
Disorderly conduct	1
Dispute	2
PC	2
Juvenile	1
Trespass	11
All other offenses	15
Traffic offenses	32
TOTAL	98

Effingham Police Department
Non Crime
01-01-17 to 12-31-17

MV Accident	5
MV Warnings	177
Citation Criminal Complaint	20
Citation Arrest	3

NON CRIME

911 Hang Up	1
Aid to motorist	10
Standby	1
Abandoning Vehicle	1
Alarm	7
Animal Complaint	24
Assist Citizen	11
Assist EMS/Other Agency	29
Building Check	2
Civil	6
Damaged Property	1
Disturbance/Domestic	16
Harassment	1
Medical Aid	7
MV Complaint	9
Neighbor Dispute	3
Noise Complaint	1
OHRV	2
Other	15
Police Information	8
Reg. sex offender	32
Service of paperwork	27
Sudden Death	3
Suicidal Subject	1
Suspicious Drug Activity	2
Suspicious Activity	17
Suspicious Person	2
Suspicious Vehicle	4
Trespass	1
Vin Verification	8
Welfare Check	14
Wire Down	3
TOTAL	269



EFFINGHAM FIRE & RESCUE

1102 Province Lake Road
Effingham, NH 03882

Emergency 911

Non-Emergency (603) 539-7956

Chief:
Randy Burbank
733-6038

Deputy:
Walter Gayer

Captain:
Dan Felix

EMS Lieutenant:
Brandie Felix

Firefighters:
Mike O'Dell
Mike LaPrade
Chad Dalrymple
Mark Ciarfella
Scott Matheson

EMS:
Ford Jabre
Brian Taylor

Auxiliary:
Bonnie O'Dell
Ed Kloeber
Joshua McDonald

Junior:
Ceara

I want to start by thanking the taxpayers for your continued support.

Good news. After 2 ½ years of working with ISO, this organization sets insurance rates for municipalities, Effingham's ISO rating will drop from a 9/10 to an 8b. Any house that is within 5 miles of a recognized fire station will have a decrease in their fire insurance starting March 1, 2018. If one has any questions in regards to this news, call your fire station to get your answer.

In 2017 we had two people join, but we also had two people leave. Our membership stands at 15 members consisting of 9 firefighters (3 are also EMS), 2 EMS, 3 auxiliary and one junior member. We are always looking for more members.

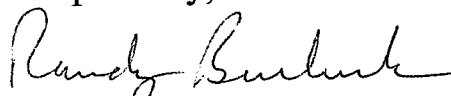
In 2017 the Fire Department logged 283 calls, this is a 30% increase from 2016.

Other Department functions consists of;

- 2 blood pressure clinics
- 3 new construction inspections
- 6 home care inspections
- 12 Fire and Life Safety inspections
- 2 heating appliance installation inspections
- 3 work details
- Fire Prevention at Effingham Elementary
- 49 trainings

Totaling 1066 man hours

Respectfully;


Randy Burbank-Chief

**Town of Effingham
Transfer Station
Facility Rules and Regulations
53 Snow Road
539-2558**

1. Trash and Recyclables will be accepted only during scheduled hours.

Operating Hours

Wednesdays	10:00 am-4:30 pm
Saturdays	8:00 am- 4:30 pm
Sundays	8:00 am-4:30 pm

NOTICE:

To those of Effingham residents utilizing transfer station permits for commercial vehicles as authorized by the Board of Selectmen, you are in possession of an Effingham Transfer Station permit for a commercial vehicle to be used for the disposal of your household trash. Disposal of any commercial trash related to your employment or otherwise is not permitted.

2. All trash and recyclables shall be placed in designated containers

UNACCEPTABLE ITEMS IN PAPER RECYCLING

- Wax paper of any kind (i.e. waxed cardboard)
Gift Wrap Carbon Paper Milk Cartons
Plastic bags of any kind Tyvek Envelopes
Blue prints Hard Cover Books with covers

ACCEPTABLE

3. The following refuse **will be** accepted at the transfer station:
Paper Recyclables and Cardboard Boxes must be broken down:
 - Glass bottles and jars of all colors, clean aluminum/ tin cans and plastics #1-7 EMPTY ONLY.
 - Large metals including : refrigerators, washers, dryers, stoves, bikes, bed springs, grills, empty drums
 - Brush including stumps up to 5 feet and untreated wood scraps
 - Household garbage

A demolition container is also available for homeowners who need to dispose of SMALL amounts of construction debris and or furniture such as: painted/treated wood, upholstered furniture, a mattress.

- **DEMO CONTAINER IS NOT FOR CONTRACTORS!**

4. Disposal of the following items may be paid for at the transfer station **CASH ONLY**

- Tires: 2.00 each (max dia 20 inches)
- Electronic w/ visual display: \$10.00 each and includes: televisions, PC Towers and Monitors
- Freon Items 20.00
- Non Freon 10.00

5. Used oil recycling is available All oil must be given to the attendant on duty, **MUST** be in a clean clear container and **FREE** of any of the following contaminants:

GASOLINE
ANTIFREEZE
PAINT
SOLVENT
FOREIGN MATERIAL
WATER

- Only oil from residents is acceptable. No commercially gathered oil can be taken.

To keep the Oil Storage Area clean and safe will require the effort of all who use it. Please bring your used uncontaminated oil to the transfer station in a container that is clean both on the inside and outside.

6. The following refuse will **NOT** be accepted

- Used oil d basis, highly volatile products, asbestos and florescent light bulbs
- Human or animal waste
- Explosives such as dynamite
- Gas or gas products (exception is used uncontaminated oil in acceptable container)
- Other hazardous items such as strong acids an

7 The Transfer Station Attendant and Town Police Department is empowered to enforce these rules and regulations. Violation of these rules and regulations could result in the loss of transfer station privileges.

8. **ADMISSION** to the Transfer Station is by **ANNUAL PERMIT ONLY**. Permits can be purchased at the Selectmen's Office. Permits are **NOT** available at the transfer station. The cost is \$1.00 and a copy of the vehicle registration must be presented at time of purchase. If you are renting and have not yet registered your vehicle in Effingham a copy of your lease agreement verifying your residency must also be presented. For more information you may contact the Selectmen's Office Mon., Tues., Thurs., 9:00am – 2:00pm and Fri., 9:00am – Noon @ 603-539-7770.

9. The transfer station will be closed in observance of the following holidays:
Christmas, New Year's Day and Independence Day, Veteran's Day, Easter

10. Children under the age of 10 must remain in the vehicle Per Order of the Board of Selectmen.

Your adherence to these rules and regulations is imperative to the operation of the Transfer Station and the working relationships between the Town of Effingham and its vendors.

Board of Selectmen



Northeast Resource Recovery Association
2101 Dover Road, Epsom, NH 03234
Phone: 603.736.4401 Fax: 603.736.4402
Email: info@nrna.net Web: www.nrra.net

"Partnering to make recycling strong through economic and environmentally sound solutions"

Town of Effingham, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2017	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Scrap Metal	42.4 gross tons	Conserved 118,650 pounds of iron ore!
Tires	6 tons	Conserved 4 barrels of oil!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **208 tons** of carbon dioxide emissions
This is the equivalent of removing **44 passenger cars** from the road for an entire year



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrna.net Web Site: www.nrra.net

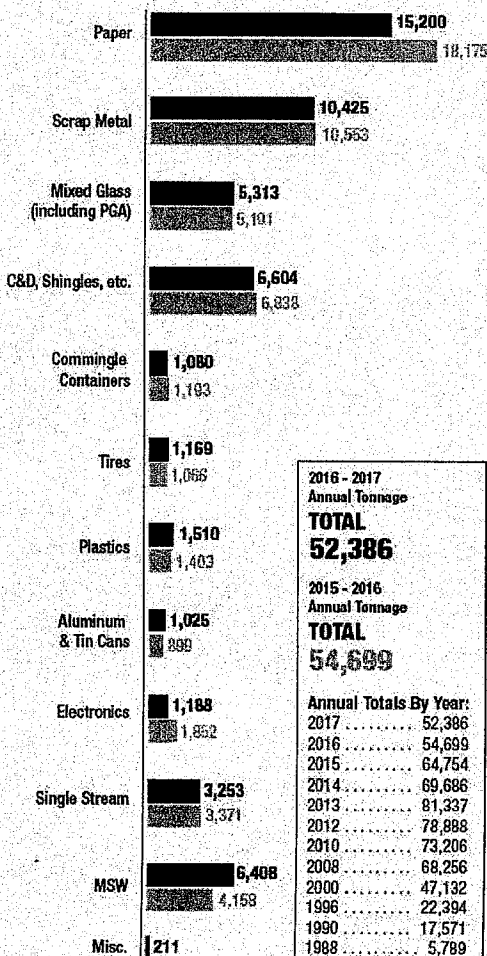
Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 37-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

NRRA MARKETING TONNAGES

■ 2016 - 2017 Annual Tonnage Totals
 ■ 2015 - 2016 Annual Tonnage Totals



2016 - 2017 Annual Tonnage TOTAL	52,386
2015 - 2016 Annual Tonnage TOTAL	54,699
Annual Totals By Year:	
2017	52,386
2016	54,699
2015	64,754
2014	69,686
2013	81,337
2012	78,888
2010	73,206
2008	68,256
2000	47,132
1996	22,394
1990	17,571
1988	5,789

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 52,000 tons in fiscal year 2016-2017!

Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net



Town of Effingham
General Assistance Administration
68 School Street
Effingham, New Hampshire 03882

Selectman's office # 603-539-7770

General Assistance Year End Report

I want to thank the many people in town that donated the items I needed to assist people in their time of need. It makes a big difference when people step up to help by donating things they are no longer using, or donate gift cards, clothes, and the multitude of things it takes to run a household. It is nice to know I can put the word out and people respond.

I am thankful for the freedom food pantry which is open on Saturday mornings and serve the people of Effingham. The town of Wakefield is also a designated Effingham site. There is a list of food pantries in the town office with information and other locations. You can also go on the town website townofeffingham.net to find information and places to sign up for assistance.

I have many sources people can turn to posted on the bulletin board or as a paper hand out at the municipal office and library.

I try to keep information and updates current. I have also posted places people can turn to for help with the opioid crisis. There is information at our library as well.

You can find information about veteran's services, elderly help with electric payments, fuel assistance, tax help for low incomes, long term services, and many more. I am always adding information so be sure to check back frequently.

This office assists people in many different ways. It is hard to know exactly what is going to be needed. There are organizations that help with heat, electric, food, housing, but still people show up at my door in addition to getting state aid. Needs vary and trying to anticipate all of them is challenging.

I have mentioned in past year end reports how hard rural living is when there is no public transportation, places to rent, jobs, etc. This town is very lucky to have a wonderful resource like the Effingham Public Library to assist people that don't have internet access and need to job search, or help kids do their homework, or send a fax. There are many different services they provide so make use of it and, visit the website or, better yet stop in and see for yourself the value of this town asset. It helps my clients!

Respectfully submitted,

Maureen Spencer GAA



EFFINGHAM PLANNING BOARD
68 SCHOOL STREET
EFFINGHAM, NEW HAMPSHIRE 03882
pb.admin@effinghamnh.net

Theresa Swanick, Chair
Michael Cahalane, Vice Chair
Gary Jewel, Secretary
Paul Potter
George Bull
Elaine Chick

ANNUAL REPORT 2017

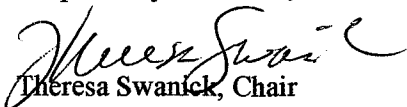
The Board recognizes **Johanna Bull** for her more than ten years of dedication to the Planning Board. As Chairperson, her expertise led to many accomplishments for the Board. She will be missed, as will two retirees: longtime clerk **Barbara Thompson**, who could not possibly know how indispensable she was; and **Dianne Park** who for years distilled meeting minutes from long discussions about zoning language (and baked the most delicious cookies).

The Planning Board conducted twelve monthly meetings and eight work sessions.

The tasks accomplished by the Planning Board over the course of the year include:

1. Updating the Zoning Ordinance with changes passed at the March 2017 Town Meeting.
2. Reviewing procedural inquiries and requests for guidance that came before the board.
3. A meeting with all the town land use boards and the Board of Selectmen.
4. Presiding over:
 - a. 1 Accessory Dwelling Unit application, after town adoption of Zoning Article 23.
 - b. 1 Voluntary Merger (of two commonly-owned adjacent lots).
 - c. 1 Special Use Permit review.
 - d. 1 Cottage Industry application wholly contained within an accessory structure.
 - e. 2 Home Occupation applications, to be run by home residents.
5. Reviewing monthly Zoning Officer reports related to town zoning and regulations.
6. A meeting with town counsel to discuss more complex issues related to ordinance language, drafting and enforcement.
7. Crafting updates to regulations, applications and checklists for comprehensive ease of use.
8. Beginning the planning for a Capital Improvements Program, which will continue in 2018.
9. Developing new proposed updates to the Zoning Ordinance in preparation for the town warrant, including scheduling of two public hearings for public opportunity to provide input to the board.

Respectfully submitted,


Theresa Swanick, Chair


Michael Cahalane, Vice Chair

Historic District Commission (HDC) 2017 Annual Report

Membership:

The HDC is seeking members of the community to fill vacancies on the Commission. Currently, we have one full member vacancy and two alternate member vacancies. Fortunately, the present membership has been able to meet quorum for all scheduled meetings even with the existing vacancies. If you have an interest in the Historic District and a desire to serve on the board, we encourage to come to a meeting and/or contact a member of the select board member expressing your interest. As an appointed Board, interested parties must apply to the Board of Selectman. *Note:* You must be a resident of the Town of Effingham to serve on the HDC or any other town Board.

Projects during 2017:

Completion of Historic District markers: Addition of the Historic Register designation placards, for the Lord's Hill District, completes this long running project. We anticipate adding these placards in time for Spring.

NH Historic Roadside Marker: In late spring of 2017, the commission submitted an application to the State of NH to be considered for a Roadside Marker, heralding the Historic Building which presently houses the Effingham town Library and the Masonic Meeting Hall. Our application is pending approval, the process could take up to two years. If approved, the state of NH will erect and maintain the marker. The marker is intended to be placed on route 153 opposite the intersection of Town House Road.

Historic properties in Effingham: The Commission has begun a new project with the intent of compiling a database containing historical information on some of the older properties in Effingham. Beginning with the properties located within the district and branching out to other areas of the town.

2017 Commission business included:

Three public hearings: Two hearings for new Applications for Certificate of Approval. One public hearing with Eversource for proposed tree removal on Hobbs Road, Effingham's designated Scenic Road. In addition, one request for an extension on an existing approval, also located in the Lord's Hill District. Still pending, is the outcome of one Notice of Violation for failure to submit an Application for Certificate of Approval. After multiple failed attempts to contact the property owner, the matter was turned over to the Town's Attorney.

Members of the Historic District Commission took attendance at some Educational sessions offered during 2017. Ranging from a multi session program on Old Barns in NH to an OEP seminar with topics covering Land Use regulations.

We invite the public to attend our meetings, whether they have business before the commission or just an interest in learning more about the HDC. We meet on the second Monday of the month at 7:00 PM at the Municipal Offices.

Present membership:

Erik Jones, Secretary – Term ending 2019

Sandy Finn, Assistant Chair – Term Ending 2019

Leonard Espie, Selectman's Representative -Term Ending 2019

Elaine Chick, Commission Chair – Term Ending 2020

Respectfully submitted,

Elaine Chick, Chair
Historic District Commission

Effingham Conservation Commission 2017 Annual Report

The greatest achievement of the year has been the acquisition of a 14.8 **acre** lot (Map 413/lot 160), of high conservation and recreation value, off Pine River Road with Pine River as the northern boundary. The purchase was made possible by grant moneys (Royal Little Foundation and Fields Pond Foundation), Conservation Commission (CC) fund, and a private citizen donor. The CC gratefully acknowledges the help of GMCG as the 501(c)(3) agent on this purchase (price \$35,100, real estate commission \$3,900). The CC is thankful to the seller, Bob Cherubini, for his vision in conservation, making this purchase possible. Also, town office manager, Claudia Lamphier, and the real estate agent, Lynn Butler, for facilitating this acquisition, which has been christened as Pine River Cherubini Preserve (PRCP).

Some highlights on the acquisition of PRCP include: i) prior to closing, in accordance with RSA 36-A:4-a, I(b), a public hearing was held on Monday, February 13; ii) John A. Williams (Jack), CC vice chair, found errors in the original deed through Google map (town attorney's office helped correct final deed); iii) the only access from the road to the property was through the adjacent lot of Thomas Healy (Quincy, Mass.) who gave access permissions; iv) Bob and Ginny Cherubini were at the PRCP on June 15 for the installation of a black granite bench (by the river) in memory of their parents; v) after locating a roadside entry into the lot, Wendy Scribner of UNHCE helped mark a possible trail from the trailhead to the river; vi) the trail building has been contracted to Andrew Lester (**Bella** Terra trail design), **to be completed** in the spring of 2018; vii) Jack, Al Levesque, and Ralph Goodreau have installed a sign (Jack's carpentry; Emelyn's design) on 12 feet posts at the trailhead; viii) the trail was formally opened to the public (ribbon cutting by Ginny Cherubini in accompaniment of her daughter) on Sat. Aug. 26; ix) the CC acknowledges the help of several others in this project (Ben Davis, NHACC – grant writing; Joe Daigle, The Orchard on Pine River Road – boulder displacement; Blair Folts, GMCG -supporting CC).

The CC has identified 17 sites in Effingham worthy of a visit and a hike and has constructed a map for the citizens (copies in the library). Wendy Scribner (UNHCE) and Barbara Richter (NHACC), as part of Wildlife Action Plan (WAP) are providing resources to preserve and improve wildlife habitat in town, including species of concern. CC has laminated two new large-scale WAP maps (provided by UNHCE) that **are** on display at the town offices. Milfoil (invasive aquatic plant) infestation in Ossipee Lake (Marist Cove) and Ossipee River (Rt. 25 to Huntress Bridge) shows a downward trend since control efforts were initiated. Members have examined the plans provided by the state for the rebuilding of the Berry Bay dam (Chair and vice-chair attended a presentation on the dam). The work is to begin in June 2018 and last for approximately a year. As part of KELF (Keep Effingham Litter Free) a total of 203 bags of litter were collected on Sat., April 23, thanks to gracious volunteers (29 signed up and 18 attended a barbecue lunch). The theme for the ECC annual Earth day poster contest was "Wonders of Water" for art submitted by the students of Effingham Elementary School. **Winners** were recognized with book award. Kamal Nath, alternate member, was voted in to full membership. Al Levesque, full member, has chosen to winter in Florida.

Effingham Budget Committee 2017-18 Annual Report

Members: Chairman Jim Morris, Vice Chairman Paul Bartoswicz (Resigned 01/23/18), Recording Secretary David Strauss, Jory Augenti, Mellisa Seamans, Leo Racine, and John Meisner (Selectmen's Representative)

Budget Committee Process/Challenges/Goals

The duties and authority of the budget committee are found in NH RSA 32:16 and include:

- Confer, to the extent deemed necessary, with selectmen, department heads, and other officials relevant to estimated costs, revenues, and services.
- Conduct public budget hearing(s)
- Forward final budget to town clerk and selectmen at least 20 days prior to Town Meeting.
- Meet periodically throughout the year to review revenue and expense status reports.

The committee met 12 times this season with the goal of completing the review and acceptance of the requests from all departments, boards and organizations by Christmas. We encouraged the Board of Selectmen to set a personnel policy relative to raises that might be requested, in the interest of providing fair compensation to ALL employees of our town. Selectmen, verbally, supported a 2% Cost of Living (COL) raise, plus a possible merit raise up to one dollar an hour. The committee used that policy to compare all proposed wage increases.

The committee asked 1) that all budget requests be submitted by a date in September; 2) selectmen review and accept with any changes before passing the budgets to the committee. That didn't exactly happen this year, but the committee understood if we were looking at a budget request, the selectmen likely accepted it as well.

Budget Differences

To help Effingham citizens better understand the items where the recommended amount differs from the requested, explanations follow. The committee is also providing a tally of all requests and how the selectmen and the committee accepted them. Please refer to the corresponding budget committee meeting minutes located in the town office building for further information.

Executive (11/28/17)

The selectmen requested a stipend increase of \$1,000 each, citing an increased workload and number of meetings. We voted 6-1 against the increase because last year they increased the wages of the town administrator arguing she was handling more and more of the selectmen's workload.

Financial Administration (11/28/17 and 01/09/2018)

The auditing line was reduced to \$1 with the understanding that the selectmen will pay for the 2017 audit with funds in the Municipal Auditing Expendable Trust rather than through taxation.

Zoning Officer (9/26/17)

The committee heard testimony about the increasing time demands being placed on this position to include meeting attendance, office work, and field work. With the consensus of the selectmen, we reached agreement for a moderate increase in hours but not the full increase as requested.

Historic District Commission (9/19/17)

The commission requested an additional \$502 for a laptop computer. Absent a Town policy for the care and keeping of town-owned computer equipment, members were reluctant to approve this expenditure. The selectmen were encouraged to adopt the appropriate policy.

Conservation Commission (9/26/17)

This request was an 18% increase over 2017. The commission currently has \$11,637 in its account so we reached agreement with the commission chair for the reduced budget recommendation.

Police Salaries (11/21/17)

When considering all requested salary increases, including police salaries, the committee used the selectmen's unwritten policy that employees will receive a 2% increase not to exceed \$1 per hour based on merit. Committee members agreed that the selectmen's budget request for this line item exceeded their policy. The committee also noted that policies and salary surveys would be helpful to the committee in future years' budget negotiations. The committee voted to approve \$1 per hour increase in the chief's salary and a 2% rate of pay increase for the sergeant and part-time officers.

Fire Department (10/10/17, 11/28/17)

Initially, the committee voted to recommend this budget as presented. The fire chief attended a subsequent meeting and asked to reduce this budget based on negotiated cost savings.

Non-Profit Agencies/Meals on Wheels (11/21/17)

The committee thoroughly reviewed the budget requests submitted by 10 non-profit agencies, totaling \$25,883, considering not only the value that each provides to Effingham citizens but also the budgetary impact. In previous years, the committee agreed to hold contributions to non-profit agencies at one-percent of the total town budget. One percent of the total 2018 budget would be approximately \$19,000. Given that there is a new non-profit requesting funding this year, members agreed to not hold to the one-percent but rather agreed to a set total figure of \$22,000 to disburse to the 10 agencies. This represents 1.16% of the total recommended 2018 budget. It is the Town practice to require non-profit agencies that are seeking funding for the first time to do so by petitioned article. Nine of the requests will be included in the operating budget and one request, White Horse Addiction Center, will be considered in a separate warrant article.

Welfare (11/28/17 and 01/09/18)

Based on prior years' spending, the committee initially voted to reduce this line to \$10,000. When the year-end 2017 budget report was received it was realized that the amount spent on welfare (general assistance) had doubled over the amount spent in 2016. With the new information the committee voted to recommend \$12,000 for 2018.

Library (11/07/17)

We noted disparate salary recommendations for the director and the assistant. The committee recommended each employee receive a 2% COL increase even though the library trustee chairman had promised there would be no increase for the director in the 2018 budget.

Expendable Trusts & Capital Reserve Funds (02/06/18)

Government Buildings - With no immediate plan for major repair to town-owned buildings, the committee felt the \$45,000 +/- currently in the fund is sufficient.

Unanticipated Infrastructure Repairs - The town currently has a broadly defined emergency management/disaster fund (\$33,759) that can be used for this purpose. NH RSA 32:11 allows for and describes a process for emergency expenditures when "unusual circumstances arise".

Library Equipment - Absent a list of planned new equipment purchases, the committee felt the \$5,058 +/- currently in the fund is sufficient.

Petitioned Warrant Articles (02/06/18)

Children's Unlimited - The committee (11/21/17) previously determined the maximum amount to recommend for agency requests (see above) and was unaware this request would be forthcoming.

White Horse Addiction Center - Anticipating this petition, the committee voted (11/22/17) to recommend \$3,000. This amount fits into the maximum recommendation for agency requests.
Granite Road Bridge - Absent a formal bid, the committee could not be certain the request amount would be sufficient to complete the project.

Recommendations

We offer the board of selectmen the following recommendations:

- Adopt a formal procedure for the annual budget process. We suggest the selectmen receive each budget request, review same in a public meeting, and then vote to send each to the budget committee
- Upload the entire annual town report to the town website to increase citizen access to information and reduce printing costs.
- Support and encourage the completion of the capital improvement plan
- Adopt a technology policy to include the access, care, and keeping of all town-owned computers.
- Engage a consultant to review the current technology needs – telephone, internet, computer software/hardware, and develop a plan for future needs to include all departments.
- Conduct a comprehensive salary and benefits study for all town positions
- Adopt an employee compensation policy that includes a wage scale and the process by which employee raises will be determined
- Take advantage, wherever possible, of the free or low-cost consultation, legal, and planning services offered by organizations the town has membership to – NH Municipal Association, Lakes Region Planning Commission, etc.
- Enter into a formal agreement with Town of Ossipee for recreation services
- Actively seek opportunities to enter into cooperative service agreements, group purchasing, project planning, etc. with other municipalities. We recognize the effort thus far including the multi-town ambulance contract agreement and the cooperative electricity purchasing.

Conclusion

Running a town costs money, and taxation is how that money is raised. The committee worked diligently during the past year to present what it believes is a responsible town budget. We are confident we are presenting to you a budget that spends our money wisely in a way that funds improvements we all can benefit from. Last year it was the Snow Road Bridge, this year we support the selectmen's plan to begin the reconstruction of Green Mountain Road. You are welcome to attend budget committee meetings and we listen to and appreciate your ideas, comments and questions.

Thank you to Selectman John Meisner for serving as the representative from that board. We thank Paul Bartoswicz (who resigned Jan 23rd) for his many years of service and Jim Morris who will not be running for a third term.