

**Town of Effingham
HOME OCCUPATION CHECKLIST**

The purpose of this checklist is to determine if the proposed use is exempt from site plan review.

Please return the completed form to the Town of Effingham Zoning Office *(date received)*
68 School Street, Effingham, NH 03882

Application Date _____ Tax Map _____ Lot _____

Applicant's Name _____

Mailing Address _____

Phone _____ Email _____

Street Address of Home Occupation _____

Mailing Address of Home Occupation (if different) _____

Phone _____ Email _____

Brief description of proposed home occupation: _____

A Home Occupation is exempt from Site Plan Review if it meets all the conditions below.

Please complete the following checklist:

- _____ Lot is primarily residential
- _____ Structure must be kept primarily residential
- _____ No more than 2 non-family employees
- _____ Where no on-street parking exists off-street parking must be provided in the amount of 1 (one) space for every 3 expected patrons or customers.
- _____ No noxious use as defined in Section 902 of the Zoning Ordinance
- _____ Does not involve construction of a new structure or expansion of the existing structure
- _____ Is not dangerous or hazardous to public safety
- _____ Has received Special Exception if located in the Province Lake District

By signing below, I acknowledge that any changes and/or expansion to the proposed home occupation may require Site Plan Review by the Planning Board.

_____ Date _____

Signature of Applicant

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Mail completed form to: ZEO, Town of Effingham, 68 School Street, Effingham, NH 03882 or deliver it to the Town Office

Office use only

Date Approved _____ Date Checklist forwarded to Planning Board _____

Notes or comments:

Signature of authorized official _____ *(stamp)*