

MINUTES OF THE EFFINGHAM TOWN MEETING 2012

Session I: Tuesday, March 13, 2012

J. Michael Cauble, Moderator called the meeting to order at 11:00 AM at the Effingham Elementary School. A motion was made by Marilynn Maughan, seconded by Sheila Jones to forego the reading of the first two articles. Motion passed by unanimous voice vote. Mr. Cauble declared the polls open.

J. Michael Cauble, Moderator closed the polls at 7:00 PM; Ballot Clerks Tracy Cragin, Cheryl Madden and Christopher Wesinger, with Selectman Susan Slack and Selectmen Theresa Swanick counted the town ballots for election of officers. The one question ballot was counted by Marilynn Maughan and J. Michael Cauble. The Governor Wentworth Regional School District ballots were delivered to Wolfeboro by Police Chief Joseph Collins for counting. Meeting was adjourned at 8:30 PM to re-convene at the Effingham Elementary School on Saturday, March 17, 2012 at 9:00 AM.

The Checklist listed 897 registered voters, 264 ballots were cast, including 6 absentee ballots. Mr. Cauble announced the following results for the election of officers. Please note that write-in votes of less than five, unless critical to the outcome, are not included in these minutes.

Selectmen, three year term:	Ronald B. Witham Sr.	10
	John Meisner	90
	Henry Spencer	149
Town Clerk/Tax Collector, three year term:	Marilynn Maughan	229
Treasurer, three year term:	Laurie Caldwell	228
Supervisor of the Checklist, six year term:	Cheryle Feirick	33*
Trustee of Trust Funds, one year term:	Susan Yakutis	18*
Trustee of Trust Funds, three year term:	Kathryn Cauble	219
Trustee of the Library, two year term:	Celene Bergeron	223
Trustee of the Library, three year term	Carol Pfister	225
Budget Committee Member, one year term:	Timothy Eldridge	209
Budget Committee Member, three year term (2 positions)	J. Michael Cauble	196
	James Morris	31*

Planning Board Member, three year term (2 positions):	Paul D. Potter	150
	George Bull	147
	Michael Cahalane	109
ZBA Member, three year term:	Michael Cahalane	194
Cemetery Trustee, one year term:	no one elected	

***Write-in votes**

Article 2. Are you in favor of the adoption of Amendment 2012-1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 1104.1 to reorder and reword the five (5) requisite standards for a variance to bring them into compliance with RSA 674:33? This is a housekeeping issue. The Planning Board is in favor of this article Yes 220 No 39

Session II: J. Michael Cauble, Moderator gavelled the meeting to order 9:00 AM on Saturday, March 17, 2012 with approximately 60 Effingham residents present. Town Clerk Marilyn Maughan, read the election results from March 13, 2012. The pledge of allegiance was said by those present. A moment of silence was held to remember those Effingham residents that passed away in 2011. Moderator Cauble then proceeded to explain how the meeting would be conducted and read Article 3 to the voters present.

Article 3. To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Eight Hundred and Four Dollars (\$25,804.00) to contract the services of Avitar Associates of New England, Inc. for the year 2012. This sum represents payment for the second year of a five-year level funded contract that provides for a full update of property values to market rate in 2015 as required by RSA 75:8-a, as well as general assessing services throughout each of the five years and field data verification of information appearing on property tax cards. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Gwen English

Selectman Theresa Swanick explained the aspects of the article. No questions were posed.

The article passed on a unanimous voice vote.

Article 4. To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Thousand Dollars (\$120,000.00) for road reconstruction. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Gwen English.

Jory Augenti questioned why this article was not designated as a Special Warrant Article. Selectman Slack explained the difference between a Special Warrant Article and a regular article.

The article passed on an unanimous voice vote.

Article 5. To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Six Thousand Dollars (\$136,000.00) for road resurfacing and sealing. This requires a majority vote.

The Selectmen and the Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Timothy Eldridge. Following the discussion of the article, the article passed by unanimous voice vote.

Article 6. To see if the Town will vote to sell the Effingham Fire Department's 2005 Chevrolet Ambulance by sealed bid to the highest responsible bidder, and to delegate to the Board of Selectmen the authority to establish a minimum bid price, if any, and to otherwise determine the terms of sale. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Gwenda English. Irene Riordan made a motion to amend the article to read ". . .and to otherwise determine the terms of sale. Proceeds from the sale shall be returned to the taxpayers of Effingham." The motion to amend the article was seconded by Patricia Riker. Discussion followed on the article including the amendment. Following the discussion, the amendment was voted on by a standing vote count. The vote count was 19 yes, 30 no. The amendment failed. A petition was received by the Moderator prior to the reading of the article requesting a ballot vote. Following the discussion of the article, the ballot vote was taken. The article passed on a ballot vote of 54 yes, 6 no.

Article 7. To see if the Town will vote to raise and appropriate the sum of Four Thousand Four Hundred Dollars (\$4,400.00) to purchase the Clerk/Motor Vehicle MAAP software system from Avitar Associates of New England, Inc., for use by the Town Clerk. The purchase price includes the installation, training and one year licensing agreement. This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by Marilyn Maughan, seconded by Gwenda English. Marilyn explained the purpose of purchasing this software to update the MAAP system for motor vehicles and to obtain an on-line system for renewals. The article passed by unanimous voice vote.

Following the passing of this article, a motion was made by Gwenda English, seconded by Irene Riordan to restrict reconsideration of Articles 3 through 7. The motion passed by unanimous voice vote.

Article 8. To see if the Town will vote to raise and appropriate the sum of Twenty-Nine Thousand Three Hundred Fifty Three Dollars (\$29,353.00) for payments to the following Capital Reserve Accounts previously established:

Acct balances 12/31/11

Invasive Aquatic Plants	\$1,350.00	\$10,374.87
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Fire Truck/Equipment	\$5,000.00	\$157,734.65
Municipal Maintenance Garage	\$1.00	\$8,285.24
Police Cruiser/Equipment	\$5,000.00	\$13,503.78
Public Safety Buildings	\$1.00	\$49,739.20
Rescue Vehicle/Equipment	\$1.00	\$37,083.33
Salt Shed	\$5,000.00	\$11,285.95
Town Owned Bridges	\$8,000.00	\$38,753.99
Transfer Station/Recycling Center	\$5,000.00	\$17,462.49

Total in above Capital Reserve accounts: \$344,223.50

This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation The article was moved by John Meisner, seconded by Joan Sullivan. Following the discussion of the article, the article passed by unanimous voice vote.

Article 9. To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Five Hundred and Three Dollars (\$12,503.00) for payments to the following Trust Fund Accounts previously established:

		Acct balances 12/31/2011
Emergency Management Exp TF	\$ 1.00	\$33,667.83
Government Building Exp TF	\$5,000.00	\$23,028.39
Library Equipment Exp TF	\$2,500.00	\$ 5,533.19
Parks and Recreation TF	\$ 1.00	\$30,950.51
Planning/Land Use Exp TF	\$5,000.00	\$ 4,884.33
Technology Development Exp TF	\$ 1.00	\$ 2,275.01

This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. Following the discussion of the article, the article passed by unanimous voice vote.

Article 10. To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) from the undesignated fund balance to be added to the Fire Truck and Equipment Capital Reserve Fund previously established. The \$2,000.00 was received from the Town of Parsonsfield in 2011 for Fire Department Mutual Aid. This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this

appropriation. The article was moved by John Meisner, seconded by Cheryle Feirick. There was no discussion. The article passed by unanimous voice vote.

Article 11. To see if the Town will vote to discontinue the Rescue Vehicle and Equipment Capital Reserve Fund established in 1991. The current balance of Thirty Seven Thousand Eighty Three Dollars and Thirty Three Cents (\$37,083.33) as of December 31, 2011, plus any accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. In the event this article fails, article 12 will be passed over. This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by Susan Slack, seconded by Michael Cahalane. Following the discussion of this article, the article was passed by unanimous voice vote.

Article 12. To see if the Town will vote to raise and appropriate the sum of Thirty Seven Thousand Eighty Three Dollars (\$37,083.00) to be added to the Fire Truck and Equipment Capital Reserve Fund previously established, and with said funds to come from the Town's unreserved fund balance. This sum represents the funds from the discontinued Rescue Vehicle and Equipment Capital Reserve Fund. This article will be null and void in the event article 11 fails. This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by Susan Slack, seconded by Henry Spencer. There was no discussion. The article passed by majority voice vote.

Article 13. To see if the Town will vote to discontinue the Huntress Bridge Maintenance Capital Reserve Fund. The current balance of Thirty Four Thousand Three Hundred Seventy Three Dollars and Seventy Five Cents (\$34,373.75) as of December 31, 2011, plus any accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. In the event this article fails, article 14 will be passed over. This is a special warrant article. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Henry Spencer. Following discussion of this article, the article was passed by majority voice vote.

Article 14. To see if the Town will vote to raise and appropriate the sum of Thirty Four Thousand Three Hundred Seventy Three Dollars (\$34,373.00) to be added to the Town Owned Bridges Expendable Trust Fund previously established, with said funds to come from the Town's unreserved fund balance. This sum represents the funds from the discontinued Huntress Bridge Maintenance Capital Reserve Fund. This article will be null and void in the event article 13 fails. This is a special warrant article. This requires a majority voice vote. The Selectmen and the Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Irene Riordan. No discussion of the article. The article passed by majority voice vote.

A motion was made by Gwenda English, seconded by John Meisner to restrict reconsideration of Articles 8 through 14. The motion passed by unanimous voice vote.

Article 15. To see if the Town will vote to establish the position of elected Town Auditor, as provided by RSA 41:31-b, to perform an annual audit of Town financial records and report findings to the State of New Hampshire Department of Revenue Administration and the

Effingham Board of Selectmen, and to set the compensation for the Town Auditor at \$500.00 per year. This requires a majority vote. The Selectmen and the Budget Committee. The article was moved by John Meisner, seconded by Susan Slack. Susan Slack explained the purpose of having an elected Auditor based upon the requirements of the Department of Revenue. Following the discussion of the article, the article passed by unanimous voice vote.

Article 16. To see if the Town will vote to establish the Municipal Auditing Expendable Trust Fund for the purpose of funding professional services related to auditing financial records of the Town. Also, to raise and appropriate to this fund the sum of Seven Thousand Dollars (\$7,000.00) and further, to name the Board of Selectmen as agents to expend from this fund. This is a special warrant article. This requires a majority vote. The Selectmen and Budget Committee recommend this appropriation. The article was moved by John Meisner, seconded by Henry Spencer. Susan Slack explained that at some point in time the Town will need to have a “professional audit” done by a certified public accounting firm based upon the requirements of the Department of Revenue and federal accounting standards. Following discussion of the article, the article passed by unanimous voice vote.

Article 17. To see if the Town of Effingham will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000.00) in support of Carroll County Transit’s Senior and General Public Transportation. This article is petitioned by Louise E. Champion and others. This requires a majority vote. The Selectmen and Budget Committee do not recommend this appropriation. The article was moved by Cheryle Feirick, seconded by Henry Spencer. Following the discussion of this article, a standing vote count was taken. The result was 27 yes and 19 no. The article passed by a majority standing vote count.

A motion was made by Gwenda English, seconded by John Meisner to restrict reconsideration of Articles 15 through 17. The motion passed by unanimous voice vote.

Article 18. To see if the Town will vote to raise and appropriate the sum of \$1,235,406 for the ensuing year for general operations. This requires a majority vote. The Selectmen and the Budget Committee recommend this appropriation.

The article was moved by Theresa Swanick, seconded by Gwenda English. Before the article was moved and seconded, a petition was submitted to have the Selectmen’s Salary line voted on by ballot vote. A motion was made by Henry Spencer, seconded by Jory Augenti to reduce the Selectmen’s salary line from \$21,000.00 to \$12,000.00. A discussion followed regarding the amendment to the salary line. Following the discussion, a ballot vote was taken on the motion to amend the Selectmen’s salary line from \$21,000.00 to \$12,000.00. The ballot vote was Yes 14 No 31. The motion to amend the Selectmen’s Salary line was defeated. Following the reading of the article by Moderator Cauble, Article 18 was passed by unanimous voice vote. The sum of \$1,235,406.00 was approved for 2012 as the sum for general operations.

Executive

Benevolence Expenses

200.00

Computer & Network Expense	2,000.00
Mileage	250.00
Office Equipment & Supplies	2,750.00
Postage	1,000.00
Salaries	
<i>Administrative Assistant</i>	31,000.00
<i>Clerical Support</i>	7,717.00
<i>Moderator</i>	500.00
<i>Selectmen</i>	21,000.00
<i>Trustee of Trust Funds</i>	300.00
Total Salaries	60,517.00
Telephone	1,350.00
Town Meeting Expense	1.00
Town Report Printing	1,200.00
Workshops & Seminars	500.00
Total • Executive	69,768.00

4140 • Election & Registration

Advertising	350.00
Association Dues	20.00
Books & Publications	350.00
Mileage	75.00
Office Equipment & Supplies	850.00
Postage	800.00
Salaries	
<i>Ballot Clerk</i>	1,220.00
<i>Deputy Town Clerk</i>	7,000.00
<i>Town Clerk</i>	9,000.00
Total Salaries	17,220.00
Telephone	575.00

Workshops & Seminars	400.00
Total . Election & Registration	20,340.00
Checklist Supervisors	2400.00
Financial Administration	
Association Dues	20.00
Auditors	7,000.00
Bank Service Charges	500.00
Financial/Banking supplies	800.00
Mileage	75.00
Office Equipment & Supplies	500.00
Postage	2,500.00
Registry of Deeds	450.00
Salaries	
<i>Deputy Tax Collector</i>	7,000.00
<i>Deputy Treasurer</i>	725.00
<i>Tax Collector</i>	9,000.00
<i>Treasurer</i>	1,717.00
Total Salaries	18,442.00
Software Support	1,980.00
Telephone	575.00
Workshops & Seminars	550.00
Total • Financial Administration	33,192.00
Budget Committee	151.00
Assessing	
Equipment & Supplies	300.00
Mileage	0.00
Postage	400.00
Salaries	14,000.00
Software Support	2,400.00

Tax Map Maintenance	2,000.00
Workshops & Seminars	100.00
Total Assessing	19,200.00
Legal	20,000.00
Payroll Expenses	
New Hampshire Retirement-Town	23,000.00
Payroll Expenses - Other	22,000.00
Total Payroll Expenses	45,000.00
Planning & Zoning	
Planning Board	4,689.00
Enforcement Officer	9,535.00
Zoning Board of Adjustment	1,880.00
Total Planning & Zoning	16,462.00
Government Buildings	
Building maintenance/supplies/equipment	15,000.00
Electricity	13,000.00
Heating Fuel	12,000.00
Salaries	5,500.00
Sanitation	1,500.00
Total Government Buildings	47,000.00
Cemeteries	2,500.00
Insurance Fees	
Employee Insurance	75,500.00
Primex/ Unemployment & Workers Comp.	9,300.00
Property Liability	15,000.00
Total Insurance Fees	99,800.00
Advertising & Regional Dues	2,000.00
Police	

Association Dues	20.00
Equipment	1,000.00
Fuel	6,000.00
Postage	100.00
Radar recertification	130.00
Radio maintenance	500.00
Salaries	
<i>Police Chief Salary</i>	56,784.00
<i>Police Officer Salaries</i>	7,016.00
<i>Police Sergeant Salary</i>	51,306.00
<i>Secretary</i>	5,741.00
Total Salaries	120,847.00
Software Support	1,350.00
Supplies	1,000.00
Telephone	1,200.00
Training	250.00
Uniforms & protective gear	1,500.00
Vehicle Maintenance	1,500.00
Total • Police	135,397.00

Fire/Rescue Department

Disease Protection	500.00
EMS Contract	25,020.00
Fire Prevention	500.00
Fuel	1,250.00
General Expenses & Supplies	2,000.00
Medical Supplies	1,000.00
Member Compensation	20,000.00
Mileage	1,000.00

Mutual Aid & Dues	5,500.00
New Equipment Purchase	1,200.00
Personnel Background Checks	750.00
Radio	1,500.00
Secretary	4,500.00
Telephone	1,800.00
Training	3,000.00
Truck & Equipment Maintenance	20,000.00
Total · Fire/Rescue Department	89,520.00
Emergency Management	850.00
Forest Fires	2,500.00
Highways & Streets	
Road Maintenance	130,250.00
Winter Roads	235,900.00
Total · Highways & Streets	366,150.00
Street Lighting	6,000.00
Solid Waste Collection	
Certification/Training	400.00
Repairs & Maintenance	3,000.00
Salaries	44,000.00
Supplies	500.00
Telephone	400.00
Hazardous Waste Day	1,174.00
Total · Solid Waste Collection	49,474.00
Solid Waste Disposal	
Compactor/ WM Containers	80,000.00
Other Disposal Containers	15,000.00
Total · Solid Waste Disposal	95,000.00
Solid Waste Clean Up	

Landfill Monitoring	4,000.00
Dog Officer	6,500.00
Health Agencies & Hospitals	
Northern Human Services	716.00
Agape Food Pantry	1,156.00
Starting Point	840.00
Tri- County CAP	4,000.00
VNA	3,159.00
White Mountain Community Health Center	1,000.00
Total · Health Agencies & Hospitals	10,871.00
General Assistance	20,000.00
Meals on Wheels	5,500.00
Parks & Recreation	
Town of Ossipee	3,500.00
Library	
Operating Expenses	14,100.00
Salaries	41,931.00
Total · Library	56,031.00
Patriotic Purposes	1,000.00
Conservation Commission	2,550.00
Agricultural Commission	250.00
Town Forester	1,500.00
TAN Interest	1,000.00

A motion was made by Sheila Jones, seconded by Eric Potter to restrict reconsideration of Article 18. The motion passed by unanimous voice vote.

Article 19. To see if the Town will vote to name the Board of Selectmen as agents to expend from the Salt Shed Capital Reserve Fund previously established in 2003. This requires a majority vote. The article was moved by John Meisner, seconded by Eric Potter. Following the discussion of the article, the article passed by unanimous voice vote.

Article 20. To see if the Town will vote to name the Board of Selectmen as agents to expend from the Transfer/Recycling Center Capital Reserve Fund previously established in 2003. This requires a majority vote. The article was moved by Susan Slack, seconded by Gwenda English. Following the discussion of the article, the article passed by unanimous voice vote.

Article 21. To see if the Town will vote to delegate the duties and responsibilities of the cemetery trustees to the Board of Selectmen as provided in RSA 289:6, II-a. The article was moved by Theresa Swanick, seconded by Paul Potter. A discussion ensued regarding why the Selectmen were proposing this change in the responsibilities of the cemeteries. Avril Davis made a motion to Table the Article indefinitely. The motion was seconded by Irene Riordan. Moderator Cauble explained that in order for a motion to table an article to pass, it must pass by a 2/3 majority vote. The vote was taken by a standing vote count. The motion to Table the Article was defeated by Yes 17, No 20. The article was then voted on by a standing vote count. The article was passed by Yes 18, No 16.

Article 22. To see if the Town will vote to accept the reports of its agents and auditors. The article was moved by Theresa Swanick, seconded by Irene Riordan. Irene Riordan informed the Moderator that there was an error in the list of Town Officers and Officials in that the position of Town Moderator was listed to expire in 2013. The article passed by unanimous voice vote.

Article 23: To transact any other business that may legally come before said meeting. Selectman Theresa Swanick announced the town website was up and running. Michael Gruel asked for the Selectmen to investigate the possibility of a Director of Cemeteries. Jory Augenti asked for the tax status of Camp Marist. A motion was made by Eric Potter, seconded by Marilynn Maughan to adjourn the meeting. The meeting was adjourned at 1:00 PM.

Following the adjournment, Susan Slack, Selectman, swore in the following officers:

Henry Spencer, Selectman, Marilynn Maughan, Town Clerk/Tax Collector, Cheryle Feirick, Supervisor of the Checklist, Kathryn Cauble, Trustee of the Trust Funds, Susan Yakutis, Trustee of the Trust Funds, Carol Pfister, Trustee of the Library, Timothy Eldridge, Budget Committee Member, J. Michael Cauble, Budget Committee Member, Paul Potter, Planning Board Member, George Bull, Planning Board Member, and Michael Cahalane, Zoning Board of Adjustment Member.

Respectfully submitted,

Marilynn Maughan, Town Clerk